


Date: 26.07.2024
Time: 3-00 PM
Place: IQAC Room

Members present

1. 
2. Smita Chakraborty
3. Phannan
4. Samyanti Kanti Hota
5. Partha Pratim Samanta
6. Barnali Das
7. Bipasha Majumdar (Dr.)
8. Mithee Banerjee
9. Koyel Ghosh



DEBRA THANA SAHID KSHUDIRAM SMRITI MAHAVIDYALAYA
(Government Aided, NAAC Accredited 'A' Grade College, affiliated to Vidyasagar University)
P.O.: CHAKSHYAMPUR ★ DIST.- PASCHIM MEDINIPUR ★ PIN- 721124 ★ W.B. ★ INDIA

Date _____

Ref. No _____

Resolution of the IQAC Meeting dated July 26, 2023

Dr. Rupa Dasgupta, Principal of the college and Chairperson of the IQAC, chairs the meeting and initiates discussions on the agenda. The following resolutions are taken in the meeting:

Agenda 1: Confirmation of the resolutions of the last meeting.

Reso: The resolutions of the last meeting are read out and confirmed by all present in the meeting.

Agenda 2: To consider the Plan of Action for the Academic Year 2023-2024.

Reso: The following Plan of Action for the Academic Session 2023-2024 is approved:

1. To attain autonomy of the college
2. To initiate M.A. courses in Bengali and History, M. Sc. In Nutrition and
3. To initiate more Skill Development Courses.
4. Setting up of mini-indoor facility.
5. Construction of more classrooms & laboratories.
6. Setting up of more ICT-enabled classrooms.
7. To organize FDPs of faculty members.
8. Publications of books with ISBN and journals with ISSN by the college.

Agenda 3: To consider the Gender Sensitization Action Plan for the Academic Year 2023-2024.

Reso: The following Action Plan for Gender Sensitization is approved

Sl. No.	Strategic Goal	Target Participants	Action Plan
01.	Women's Health and Nutrition	Students and Staff and community	Observance of Nutrition Month by the Department of Nutrition and NSS Units 1, 2, 3 and distribution of nutritious food among the new mothers in Debra Block Hospital
02.	Women's Rights and Gender Equality	Students and Staff	Seminar on Gender issues on Women's Day
03.	Infrastructure and Supporting Facilities for women's health	Students and Staff	<ul style="list-style-type: none"> • Use of Sanitary Napkin Vending machine in Girls' Common Room • Use of washroom for differently abled female students and staff • Construction of new washroom for girl students and lady staff • Separate hours for male and female students as well as male and female staff

			for the use of gymnasium
04.	Gender-based Violence	Students, Staff and community	<ul style="list-style-type: none"> • A Certificate Course on Self Defence • A Seminar on Cyber Crime in collaboration with the Local Police Station
05.	Women's Security	Students and Staff	<ul style="list-style-type: none"> • Use of Grievance Box • Provision for Online submission of any complaint on the website • Display in prominent places of the names of the Conveners of the Sexual Harassment Cell and the Grievance Cell and their phone numbers • CC Cameras in Corridors and at the entrance of the ladies' hostel

			<ul style="list-style-type: none"> Employing women's self-help groups in the ladies' hostel for maintenance and security
06.	Entrepreneurship Opportunities	Students and local SC/ST women	Training on Mushroom Cultivation and production of vermicomposting
07.	Communication and Life-skill Development	SC/ST Girl Students	Organization of Workshop

Agenda 4: Misc.

Reso: No issue is raised in the meeting.

The meeting ends with a vote of thanks to all.

Saitet Chandra

IQAC Co-ordinator
Debra Thana S K S Mahavidyalaya
Chakshyampur Debra, Paschim Medinipur
WB Pin- 721124

Pr

Principal,
Debra Thana Sahid Kshudiram
Smriti Mahavidyalaya (Autonomous)
PO.- Chakshyampur-721124
Paschim Medinipur

Meeting of the IQAC

Date: 20/03/2024

Place: Meeting Hall

Members present

1. ~~PAN~~
2. Sankar Chakraborty
3. Pankaj Kanti Sankar
4. Akar
5. Madhumangal Pal
6. Partha Pratim Damania
7. Arpita Tripathy
8. Bipasha Majumder (Bo)
9. Koyel Ghosh
10. Anishka Musib
11. Barnali Das
12. Joydev De
13. Amit Kumar Jana
14. Somnari Kanti Hota

Resolutions of the Meeting of the IQAC dated 20.03.2024

Dr. Rupa Dasgupta, Principal of the college and Chairperson of the IQAC, presides over the meeting and initiates discussions on the agenda. After extensive interactions among the members the following resolutions are taken.

Agenda 1: To consider the introduction of the new programmes from the academic session 2024-2025.

Resolution: It is resolved that the following Master's programs may be introduced from the academic session 2024-25:

- a) M.A. in Bengali
- b) M.A. in History
- c) M.Sc. in Nutrition and Public Health
- d) M.Sc. MLT in Immuno-Hematology and Blood Transfusion Medicine Technology

Fees recommended by the IQAC: Rs. 5500 per Semester for M.A. in History and M.A. in Bengali, Rs. 11000 per Semester for M.Sc. in Nutrition, and Rs. 40000 per Semester for M.Sc. MLT.

OFFICE OF THE PRINCIPAL

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DEBRA THANA SAHID KSHUDIRAM SMRITI MAHAVIDYALAYA

P.O.- CHAKSHYAMPUR * Dist.- PASCHIM MEDINIPUR * PIN-721124

WEST BENGAL * INDIA

Date: 11/03/2024

Ref. No.....

Notice

It is hereby notified that a meeting of IQAC will be held on 20th March 2024 (Wednesday) in the IQAC room at 11 a.m. to transact the following agenda.

1. To consider introduction of new Programmes from the Academic session 2024-2025.
2. To conduct Academic and Administrative Audit of the college.
3. To consider the application of Dr. Biplab Dutta, Assistant Prof. in Bengali regarding CAS.
4. To consider student feedback analysis report 2023-24.
5. Misc.

All members are invited to present.

Saikat Chakraborty

Jt. Coordinator of IQAC

Rupa Dasgupta

Dr. Rupa Dasgupta

Principal,
Debra Thana Sahid Kshudiram
Smriti Mahavidyalaya
P.O.- Chakshyampur-721124
Paschim Medinipur

Members of the Internal Quality Assurance Cell:

1. Dr. Rupa Dasgupta, Principal & Chairperson
2. Sri. Saikat Chakraborty, Jt Coordinator *Saikat*
3. Dr. Pankoj K. Sarkar, Jt Coordinator *Pankoj*
4. Smt. Bipasha Majumdar, Teacher Representative *Bipasha*
5. Dr. Arpita Tripathy, Teacher Representative *Arpita*
6. Smt. Koyel Ghosh, Teacher Representative *Koyel*
7. Sri Mithun Banerjee, Teacher Representative *Mithun*
8. Dr. Soumya Kanti Hota, Teacher Representative *Soumya*
9. Dr Barnali Das, Teacher Representative *B. Das.*
10. Sri Amit K Jana, Teacher Representative *Amit*
11. Sri Pradip Kumar Paul, Administrative officer *Pradip*
12. Sri. Barun Chakraborty, Administrative officer *Barun*
13. Sri Subrata Panda, Administrative officer *Subrata*
14. Dr. Humayun Kabir, Representative from Management
15. Prof. Madhumangal Pal, External Expert as Representative from local society
16. Sri Chandan Bose, General Secretary, Chamber of Commerce, Paschim Medinipur, Representative from Industry.

It is further resolved that the following PG Diploma or Certificate Courses may be introduced from the academic session 2024-2025:

- i) PG Diploma in Epidemiology and Nutrition (conducted by the Department of Nutrition)
- ii) Certificate Course in Four wheeler Driving (Small Vehicle) (conducted by the Department of Automobile)
- iii) PG Diploma/ Certificate Course in Entrepreneurship (conducted by the Skill Development Cell)
- iv) Certificate Course in Latex for Professional Publication (conducted by the Department of Mathematics)

Agenda 2: To consider Academic and Administrative of the college.

Resolution: It is resolved that the academic and administrative audit of the college will be conducted once every year by external experts. It is further decided that the External Members of the IQAC comprise the academic and administrative audit team.

Agenda 3: To consider the application of Dr. Biplab Dutta, Assistant Prof. in Bengali regarding CAS.

Resolution: The application of Dr. Biplab Dutta, Assistant Professor Stage I of the college, for CAS is considered and approved.

Agenda 4: To consider students feedback analysis report 2023-24.

Resolution: The student feedback analysis and Action Taken Report by the Principal is noted. It is further resolved that feedback from other stakeholders be analyzed.

Agenda 5: Misc.

Resolution: No issue is tabled.

Saikat Chakrabarty
IQAC Co-ordinator
Debra Thana S K S Mahavidyalaya
Chakshyampur Debra, Paschim Medinipur
W.B Pin- 721124



[Signature]
Principal
Debra Thana Sahid Kshudiram
Smriti Mahavidyalaya
P.O.- Chakshyampur - 721124
Paschim Medinipur

Meeting of the IQAC

Date: 28.06.2024

Time: 3-10 PM

Place: Meeting Room

Members present

1. ~~Rupa~~
2. Sanku Chakraborty
3. Pranam
4. Parthen Pratim Jaramani
5. Soniya Kanti Hota
6. Barnali Das
7. Bipasha Majumdar (Dr)
8. Mithun Banerjee
9. Kogel Ghosh

Dr. Rupa Dasgupta, Principal of the college and Chairperson of the IQAC presides over the meeting and initiates discussions. The following resolutions are taken in the meeting:

Agenda 1: Confirmation of the resolutions of the last meeting.

Reso: The resolutions of the last meeting are read out and confirmed by all present.

Agenda 2: To consider the Action Taken Report on the Plan for Gender Sensitization for the Academic Year 2023-2024.

Reso: The Action Taken Report on the Plan of Action for Gender Sensitization for the Academic Year 2023-2024 is considered and approved. Following is the outcome of the Plan of Action:

Sl	Plan for Gender Sensitization	Action taken
1.	Women's Health and Nutrition: Observance of Nutrition Month by the Department of Nutrition and NSS Units 1, 2, 3 and distribution of nutritious food among the new mothers in Debra Block Hospital	<ul style="list-style-type: none">• Nutrition month observed in September, 2023.• Distribution of nutritious food among the local people, especially women on January 4, 2024.• Health Check-up Camp at Chakshyampur village on January 5, 2024

		<ul style="list-style-type: none"> • Mass Pulse Polio Immunization Programme on March 3, 2024
2.	<p>Women's Rights and Gender Equality: Seminar on Gender issues on Women's Day</p>	<ul style="list-style-type: none"> • Seminar organized on Women's Day on the Rights of Women
3.	<p>Infrastructure and Supporting Facilities for women's health:</p> <ul style="list-style-type: none"> • Use of Sanitary Napkin Vending machine in Girls' Common Room • Use of washroom for differently abled female students and staff • Construction of a new washroom for female students and lady staff • Separate hours for male and female students as well as male and female staff for the use of gymnasium 	<ul style="list-style-type: none"> • Sanitary Napkin Vending machine installed in the Girls' Common Room. • Washroom for differently abled women adjacent to the Girls' Common Room is functioning. • Renovation of Girls' Common Room and Toilet adjacent to Rabindra Sabhagriha • One new girls' toilet and one new lady staff toilet constructed on the 2nd floor of the main building • Separate hours for male and female students as well as male and female staff for the use of gymnasium maintained.
4.	<p>Gender-based Violence:</p> <ul style="list-style-type: none"> • A Certificate Course on Self Defence • A Seminar on Cyber Crime in collaboration with the Local Police Station 	<ul style="list-style-type: none"> • Certificate Course on Self-Defence conducted. • Legal Awareness Camp organized on November 30, 2023 • Special class on 'Good Touch Bad Vs Bad Touch' at Chakkumar Primary School on March 1, 2024
5.	Women's Security:	<ul style="list-style-type: none"> • Grievance Box is used

	<ul style="list-style-type: none"> • Use of Grievance Box • Provision for Online submission of any complaint on the website • Display in prominent places of the names of the Conveners of the Sexual Harassment Cell and the Grievance Cell and their phone numbers • CC Cameras in Corridors and at the entrance of the ladies' hostel • Employing women's self-help groups in the ladies' hostel for maintenance and security 	<ul style="list-style-type: none"> • Online submission of any complaint available on the college website • The names of the Conveners of the Sexual Harassment Cell and the Grievance Cell and their phone numbers displayed in prominent places on the campus • CC Cameras in corridors and at the entrance of the ladies' hostel operating. 15 more CCTV cameras installed on the campus. • Women's self-help groups employed in the ladies' hostel for maintenance and security.
6.	Entrepreneurship Opportunities: Training on Mushroom Cultivation and production of vermicomposting	<ul style="list-style-type: none"> • Training on Mushroom Cultivation and production of vermicomposting conducted on January 7, 2024 • Seminar on Opportunities for Income Generation and Self-employment in Fishery and Aquaculture in Rural West Bengal organized on January 6, 2024.
7.	Communication and Life-skill Development: Organization of Workshop	Seminar on Channelizing Youth Power organized on January 8, 2024 Career Counselling conducted on February 29, 2024

Agenda 3: To consider the outcome of the Plan of Action for the Academic Year 2023-2024.

Reso: The outcome of the Plan of Action for the Academic Year 2023-24 is considered and approved. Following is the outcome of the Plan of Action:

Plan of Action	Outcome
1. To attain autonomy of the college	1. The college attains autonomous status
2. To initiate M.A. Programmes in Bengali and History, M. Sc. In Nutrition and Dietetics	2. Necessary approval for the M.A. Programmes in Bengali and History, M. Sc. Programme in Nutrition and Dietetics, and MMLT Programme in Immuno-Haematology and Blood Banking has been passed by the Academic Council and the Governing Body of the college. The syllabi have been prepared and passed by the respective Boards of Studies. The programmes will commence from the Academic Year 2024-2025.
3. To initiate more Skill Development Courses.	3. Presently 18 Diploma/Certificate Courses are being offered by our college. In the Academic Year 2023-2024, five new certificate courses have been introduced. I. AC and Fridge Repairing (600 H, NSDC Certified) II. CCTV Installation and Service Technician (540 H, NSDC Certified) III. Data Entry Operator with Introduction of DTP (390 H, NSDC Certified) IV. Mushroom Cultivator (390 H, NSDC Certified)

	<p>V. Mobile Repairing (420 H, NSDC Certified).</p>
<p>4. Setting up of mini-indoor facility.</p>	<p>4. The plan application for the Mini-indoor facility has been cleared and forwarded by the District level authority and is now waiting for the Departmental approval from the Ministry of Sports and Youth Affairs, Govt. of West Bengal.</p>
<p>5. Construction of more classrooms & laboratories.</p>	<p>5. I. Construction of additional classrooms on the 2nd floor of the Annex Building with cost of Rs. 29,57,099/- sanctioned by the Higher Education Department, Govt. of West Bengal. II. Renovation of BMLT laboratory, renovation of Girls' Common Room III. Furniture and fixtures procured for classrooms and laboratories amounting to Rs. 17,82,04/- from the college fund.</p>
<p>6. Setting up of more ICT-enabled classrooms.</p>	<p>6. I. Installation of 6 LCD projectors and 2 smartboards from college fund II. Upgradation of WiFi facility</p>
<p>7. To organize FDPs of faculty members.</p>	<p>7. One-week Faculty Development Programme on 'AI in Education' conducted by the college during 18 January, 2024 – 23 January, 2024. 67 candidates participated and successfully completed the programme</p>
<p>8. Publications of books with ISBN and journals with ISSN by college.</p>	<p>8. A book on Environmental Studies entitled 'Paribeshbidya: Paryabekshan O Paryalochana' in Bengali has been published by college with ISBN A journal with ISSN is underway. Applied for the Registration Number to</p>

	the RNI and title verification has been completed.
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Agenda 4: To prepare a Plan of Action for the Academic Year 2024-2025.

Reso: The following Plan of Action is passed after an elaborate discussion:

- To establish a Research Centre
- To establish a Centre for Local History and Culture for preserving, researching, and promoting the history and heritage of the local people
- Procurement of laboratory instruments and installation of ICT facility in more classrooms
- Construction of new classrooms and rooms for the Office of the Controller of Examinations
- To introduce more job-oriented skill development Diploma and Certificate Courses
- Publication of a multidisciplinary journal with ISSN.
- Setting up of a new unit of solar photo voltaic power plant
- Installation of a new rainwater harvesting system with groundwater recharge
- Installation of G+3 lift in the main building
- Beautification of the college pond with renovation in boundary wall on the college campus

Agenda: Misc.

Reso: No issue is raised.

The meeting ends with a vote of thanks.

Saitet Chelw...

IQAC Co-ordinator
Debra Thana S K S Mahavidyalaya
Chakshyampur Debra, Paschim Medinipur
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Principal,
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