



SELF STUDY REPORT

FOR

2nd CYCLE OF ACCREDITATION

**DEBRA THANA SAHID KSHUDIRAM SMRITI
MAHAVIDYALAYA**

VILL- GANGARAMCHAK, P.O- CHAKSHYAMPUR, P.S- DEBRA
721124

www.debracollege.ac.in

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Debra Thana Sahid Kshudiram Smriti Mahavidyalaya was established in the year 2006 with an initial objective to disseminate knowledge of higher education to the rural pupils of Debra Block in Paschim Medinipur district.

The college was initially run by Debra Education and Development Society and was handed over to the President of the 1st Governing Body of the college on 4th February, 2011. The college is affiliated to the Vidyasagar University and recognized by the UGC under Sections 2(f) and 12(b) of the UGC Act. Our institution was accredited with a 'B' grade by NAAC in 2017.

Our college offers 14 U.G. Hons. Courses, BCA, BMLT and BVoc in Automobile, 01 PG programme, B.A. and B.Sc General courses 01 Diploma Course, and 06 Certificate Courses. Students with different learning abilities are enrolled, and courses are offered to the marginalized sections of young pupils and also to the first-generation learners. The college is committed to providing holistic education to develop individuals with integrity, emotional and mental harmony, physical capability, social awareness as well as participation in cultural activities to become upright citizens of the nation. The Permanent teaching faculty strength of 95 with the Principal has contributed to a successful academic atmosphere. Eighteen (18) permanent and thirty-two (32) contractual non-teaching staff are the backbone of our institution.

Debra Thana Sahid Kshudiram Smriti Mahavidyalaya has been tirelessly engaged in the creation of a long and illustrious lineage of pupils in every field of life. It provides an opportunity for higher education to many students from different economic, cultural, ethnic, and linguistic backgrounds and minority communities, and backward classes (S.C., S.T., and O.B.C.). The college also aims at empowering the underprivileged section of the society by imparting quality education to rural people, poor and backward classes, and imparting skill-based education. Within the framework of University prescribed curricula, the potentiality for increasing human resources within the locality is encouraged through the Upanishadic teachings and ideals of contemporary thinkers of India.

Vision

Our vision is to transform our college into a Centre of Excellence in higher education and contribute to the country's inclusive development by generating quality human resources. The college aims at the holistic development of the young learners and hopes to build young citizens of the nation who are dependable, honest, committed, and possess a sound value system. To build a young generation who can act as essential components in the process of cultural, socio-economic and environmentally sustainable development as individuals, communities and a nation is also our vision. The college is fully aware of educating not only the registered student but also the whole family. With this in mind, Debra Thana S.K.S Mahavidyalaya aims at imparting an education that not only propels the students up the career ladder, but also empowers rural people including women, and makes them independent and successful citizens. It is our vision to ensure a democratic, secular, cultured and intellectual environment so that students of all caste and creeds can exchange their views and build themselves up to operate not only as responsible individuals but also as a productive, efficient and conscientious team.

Mission

- To disseminate Higher Education to a large regional hinterland.
- To promote inclusive education and development amongst all economic sections of the society without gender bias.
- To provide an ambiance that makes our students ethically strong and professionally competent, thereby, contributing to a healthy and prosperous society.
- To encourage innovative thinking and creativity and inculcate research skills in our students.
- To optimize the use of available infrastructure for sustained development of the college.
- To supplement and enrich the existing curriculum through seminars.
- To propagate higher education amongst women.
- To equip and empower students with relevant knowledge, competence and creativity to face global challenges.
- To emphasize value education to create human resources with modern view and foresight who can contribute to the national development by catering to the needs of the economy, society and country as a whole.
- To restrain brain drain by gradually increasing the intake capacity in higher education to cope with the rapid increase in aspiring students in a scenario characterized by universalization and globalization of education.
- To promote analytical and empirical study in basic and social sciences and humanities leading to contribution to a higher level of research amongst the faculty members and students.

The college administration functions through several statutory and non-statutory committees. The teachers and staff members participate in framing and implementing the policies of the college through regular meetings. The vision and mission of the institution are propagated to the students, teachers, staff and other stakeholders from time to time at various forums. The academic calendar and college prospectus is published each year and distributed among students at the time of admission. All information and decisions are timely circulated to the students, teachers, and non-teaching staff through notices displayed on the notice board. All relevant notifications regarding curricular and co-curricular activities are further communicated through the official website of the college: www.debracollege.ac.in

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

1. Being the only college in a radius of 30 km, located in a rural, backward area with high population of backward communities, geography that enables to serve and empower the marginalized
2. Rapid growing infrastructure facilities
3. Highly Committed faculty and staff
4. Consistent academic results
5. Resourceful community engagement and Outreach activities
6. Strong and sound mentoring and counselling system
7. MOU-s with various institutions
8. Various skill-based programmes
9. Scholarship help-desk and concessions to reduce dropouts

Institutional Weakness

1. Being a young college infrastructural strengthening is required
2. Lack of diverse faculty and students from other regions
3. Less financial resources and backup from funding agencies
4. More Alumni participation and contribution required
5. Less research activity among faculty
6. Poor performance in NET/SET and competitive exams
7. We need to undertake more collaborative activities, interdisciplinary research etc. within the institute as well as with other institutes of eminence, industry houses etc.
8. Lack of Consultative and Placement opportunities for students within the campus

Institutional Opportunity

1. Opportunity to serve and empower the marginalized
2. Implementation of LMS (Learning Management System)
3. Initiation of more skill-based programmes
4. Programmes involving local community
5. Scope for funded research in agriculture and environment
6. Strengthening e-content resources as a part of virtual learning in the curriculum
7. Bringing the first-generation learners to the mainstream of education
8. More Field Visits, Industrial Visits and Study tours for students

Institutional Challenge

1. A major portion of students are rural with average and below-average learning abilities
2. Hard to meet the global standards
3. Obtaining funds, especially in the current pandemic situation
4. Getting placements for students in a restricted environment
5. Early marriage and dropout due to various reasons

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

- As the college is affiliated to Vidyasagar University, the college follows the regulations, guidelines and curriculum adopted by the University.
- The college follows CBCS in the semester system as per the guidelines of Vidyasagar University.
- Apart from the undergraduate B.A and B.Sc. General and Honours Courses, the college also offers professional and value-added courses like B.C.A., B.Voc in Automobile, BMLT, and 07 Career Oriented / Skill development Diploma and Certificate Courses.
- The college provides P.G courses in English and aims to provide P.G courses in Bengali and History from the next academic session upon receiving the required approval from the Department of Higher Education and the affiliating University.

- In concurrence with its main mission and vision, the college follows a curriculum wherein several undergraduate programs incorporate the topics of their respective courses that cover cross-cutting issues relevant to Gender, Environment and Sustainability, Human values and Professional ethics.
- The Academic Calendar of the year is prepared by the Academic Committee in compliance with the academic schedule of the University and is uploaded on the website.
- Throughout the Academic session, the Academic Committee, Examination Committee, Routine Committee and IQAC ensure effective and coordinated curriculum delivery.
- The college engages its staff and students in several co-curricular activities and commemorative day celebrations, extension and outreach programmes, etc. to enrich students with a wide variety of co-curricular developments - Gender sensitization, awareness of environmental issues, shaping moral and ethical values, better career options and community orientation along with respect for basic human values and human rights.

Teaching-learning and Evaluation

- The college maintains transparency in the online admission process. Applications are invited online and all information is displayed on the college website and newspaper notification is also done for wide circulation.
- Merit lists are published online and till admission, the entire process is transparent and in the public domain.
- Admission for students from SC/ST/OBC sections is as per the State Reservation norms.
- The Induction Programme for the students is organized at the beginning of the academic session.
- Student mentoring is provided, counselling related to academic issues by mentors and financial problems are dealt with by the scholarship help desk.
- The college has amalgamated conventional teaching with e-learning/online teaching. Online classes using Google meet with G-suit accounts, LMS with study materials, and practice tests have been used effectively in the pandemic. Official Facebook page, WhatsApp groups, and official YouTube channel have been used, and e-library.
- D space, INFLIBNET access to students to provide e-books and materials.
- Classrooms are well furnished, 31 classrooms with ICT facilities, entire campus with WIFI and LAN connectivity.
- Teachers are aware of the learning outcomes of the courses being taught and prepare lesson plans accordingly. The syllabi and learning outcomes of all programmes of study are available on the college website.
- Staff and students registered to the INFLIBNET to access e-resources available under the N-List of NMEICT. The College campus has networking with LAN, Wi-Fi, and High-Speed Internet Connectivity is available.
- The student-Teacher ratio in the current academic session in 2021-22 is 39:1.
- Out of the 95 full-time teachers including the Principal, 19 are MPhil holders and 13 Ph.D. holders. Teachers are encouraged to pursue a Ph.D./MPhil and at present 38 teachers are pursuing Ph.D.
- The college conducts internal assessments to assess student performance as per university guidelines.
- Tutorial Classes are conducted for slow learners; additional academic inputs are provided for advanced learners.
- The overall pass percentage of our outgoing students at the University exams is impressive with 100% in the last academic session (2020-21) in all streams with a significant percentage of first classes.

Research, Innovations and Extension

- 38 teachers are perusing Ph.D. and a significant percentage of permanent teachers contribute regularly to UGC-recognized journals and Books.
- The college has organized 21 College/State Level, 3 National and 5 International seminars in the last 5 years.
- The college organizes a number of extension and outreach activities in the surrounding communities through NSS and extension programmes of the UBA to promote a strong college-neighbourhood linkage.
- During the Pandemic, preparation and distribution of sanitizer and masks were done, involvement of neighbourhood children in various activities of the college is done.

Infrastructure and Learning Resources

- The college has a built-up area of 9860 Sqmt. spread over 5.23 acres of land.
- Out of a total of 45 classrooms, 31 classrooms and 02 seminar halls are ICT-enabled, furnished with Smart Boards and/or LCD Projectors, Desktop/Laptop Computers and Internet Connectivity.
- The college has campus networking with LAN and WIFI extending Internet connectivity throughout the campus with a bandwidth of 150 MBPS.
- The college has a well-stocked open access Library which is fully automated with KOHA 21.11 Version.
- E-library with D-space for e-books, LMS for study materials, INFLIBNET registration for staff and students to access e-resources (over 3 lakh e-books and 6000 e Journals available under N-List of NMEICT).
- The college has started an online mode of teaching through student-friendly online platforms like Google Meet using social media platforms for communication with students.
- Science Departments-Department of Physics, Chemistry, Nutrition, Physiology and BMLT have state-of-the-art equipment like Flame Photometer, Rotary Evaporator, Hot air Oven, Colorimeter, UV-VIS Spectrophotometers, Centrifuge, BOD Incubators, freezers, Laminar Flow, Good quality artificial light source Microscopes, Autoanalyser, Elisa reader, Electrolyte analyzer, etc.
- The college has a Women's Hostel with a recreational and sports facility.
- Adequate sports infrastructure with playground, track including gymnasium and yoga centre. The college has two (25 KV and 40 KV) green generators. Computer laboratories have Power backup with UPSs.
- The college has a Digital Language Laboratory with a facility of 28+1 console to facilitate the learning of soft skills, spoken and communicative English.
- The entire college campus is under CCTV surveillance with 56 CCTV.

Student Support and Progression

- The college caters to students from all the sections of the community and follows the State Governments reservation policy during admissions for the students belonging to ST, SC, OBCA and OBCB.
- The college is located in a rural area and has created considerable Goodwill and reputation among the surrounding community, student enrolment is satisfactory. Nearly 96% of intake capacities are filled-up.
- The pass percentage of outgoing students is very high during the last five years ranging between 97% to

100% with a significant number of first classes each year.

- The college has certain schemes to support the students like Freeship, exemption of fees, etc. under different categories. The State Government as well as the Central Government and NGOs also provide financial assistance through scholarships to eligible students.
- The Alumni Association which is a registered Body took an active role in the physical and academic growth of the college.

Governance, Leadership and Management

- Till December of 2021, the college was managed by an Administrator who was the SDO, Kharagpur. After that Governing Body consisting of the Principal, Government Nominee, University nominee, Teachers' Representatives, non-teaching representatives has been constituted as per government order no. 1165-Edn(CS)/4C-176/2021 dated 02.12.2021. All academic programmes and activities are carried out under the supervision of Governing Body for the overall development of the college.
- For effective administration and efficient implementation of the academic activities, efforts to decentralize the management are being made through the Academic Committee, Finance Committee, Purchase Committee and Teacher's Council, IQAC, Heads of Departments, NSS units and several committees and cells comprising of Teaching Faculties, non-teaching staff and as members. Representatives of students in some committees.
- The college has a mechanism for delegating authority and providing operational autonomy. Committees and cells are formed with members who are apt/specialized for taking charge of specific events or activities. Program Conveners/co-coordinators and the members are authorized to plan and organize academic programmes and events.
- Institutional activities are monitored and evaluated through regular meetings of the Academic Committees, IQAC other Committees, etc, a Feedback system (Regular feedback from Stakeholders - Alumnae Members, Staff and Students), and departmental reports by heads of departments.
- The IQAC in coordination with Academic Committee ensures effective planning and implementation of academic activities through regular meetings and reviewing of these activities.

Institutional Values and Best Practices

- The campus promotes equal opportunity for all sections, preaches gender equity, inclusiveness and social awareness with the development of basic human values.
- Environmental audit, energy audit and green audit are done by the college
- The college ensures the safety and security of girl students through security guards, CCTV monitoring, exclusive help desk for girl students.
- The college has a Biogas plant, and vermicompost units for solid waste recycling.
- Solar power grid, solar lights, use of sensors, and rain water harvesting on campus.
- Students' active participation in extension activities through various cells of the college is the academic benchmarks and exclusive practices. Through the NSS units, UBA and Green Club, the college conducted a number of Programmes on Community Service, Extension Activities, Awareness Programmes, Outreach Programmes Human Rights, Women's Rights, Gender Equity which promotes social responsibilities, leadership qualities and citizenship roles. Observation of Commemorative days by NSS is done.
- The college has successfully adopted the online teaching-learning and evaluation process and supports the students with a special focus on the disadvantaged communities and additional academic inputs for

advanced learners creating an overall environment conducive to learning.

- As an outcome, the college has been able to introduce a number of diversified value-added courses, skill-based certificate courses in collaboration with various external government and non-governmental agencies. So the integration of conventional teaching learning with imparting skill-based knowledge is being done.
- The college has a lush green Tobacco free and Plastic free campus with Solar Power Grid, Solar lights, Bio gas plant, Vermicompost units, Mushroom culture units, Incinerators, No vehicle zone providing environment friendly learning environment.

NAAC

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	DEBRA THANA SAHID KSHUDIRAM SMRITI MAHAVIDYALAYA
Address	Vill- Gangaramchak, P.O- Chakshyampur, P.S- Debra
City	PASCHIM MEDINIPUR
State	West Bengal
Pin	721124
Website	www.debracollege.ac.in

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Rupa Dasgupta	03222-243400	9733846160	-	principaldebra@gmail.com
IQAC / CIQA coordinator	Saikat Chakrabarti	03222-243412	8910282696	-	chakrabarti.saikat@gmail.com

Status of the Institution	
Institution Status	Grant-in-aid

Type of Institution	
By Gender	Co-education
By Shift	Regular Day

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	
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Date of establishment of the college	06-09-2006			
University to which the college is affiliated/ or which governs the college (if it is a constituent college)				
State	University name		Document	
West Bengal	Vidyasagar University		View Document	
Details of UGC recognition				
Under Section	Date		View Document	
2f of UGC	19-12-2012		View Document	
12B of UGC	16-12-2013		View Document	
Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Details of autonomy	
Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Vill- Gangaramchak, P.O- Chakshyampur, P.S- Debra	Rural	5.23	9860

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,Bengali	36	Passed 10+2 level with Bengali in last three years with at least 45% marks in aggregate or 50% marks in Bengali	Bengali	103	102
UG	BA,English	36	Passed 10+2 level with English in last three years with at least 45% marks in aggregate or 50% marks in English	English	85	80
UG	BA,History	36	Passed 10+2 level in last three years with at least 45% marks in aggregate or 50% marks in History or in a related subject	English,Bengali	85	79

UG	BA,Education	36	Passed 10+2 level in last three years with at least 45% marks in aggregate or 50% marks in Education or in a related subject	English,Bengali	85	85
UG	BA,Sanskrit	36	Passed 10+2 level with Sanskrit in last three years with at least 45% marks in aggregate or 50% marks in Sanskrit	English,Sanskrit	85	75
UG	BA,Philosophy	36	Passed 10+2 level in last three years with at least 45% marks in aggregate or 50% marks in Philosophy or in a related subject	English,Bengali	69	66
UG	BA,Political Science	36	Passed 10+2 level in last three years with at least 45% marks in aggregate or 50% marks in Political Science or in a related subject	English	52	46

UG	BA,Santali	36	Passed 10+2 level in last three years with at least 45% marks in aggregate or 50% marks in any subject	English,Ben gali,Santali	30	30
UG	BSc,Physics	36	Passed 10+2 level with Physics and Mathematics in last three years with at least 45% marks in aggregate or 50% marks in Physics	English	43	33
UG	BSc,Chemistry	36	Passed 10+2 level with Chemistry and Mathematics in last three years with at least 45% marks in aggregate or 50% marks in Chemistry	English	35	29
UG	BSc,Mathematics	36	Passed 10+2 level with Mathematics in last three years with at least 45% marks in aggregate or 50% marks in Mathematics	English	47	36
UG	BSc,Nutrition	36	Passed 10+2 level with	English	35	35

			Nutrition or Bio-Science with Chemistry or Chemistry in last three years with at least 45% marks in aggregate or 50% marks in Nutrition or Biological Science or Chemistry			
UG	BSc,Computer Science	36	Passed 10+2 level with Mathematics or Computer Science with Mathematics in last three years with at least 45% marks in aggregate or 50% marks in Mathematics or Computer Science	English	28	28
UG	BA,Music	36	Passed 10+2 level in last three years with at least 45% marks in aggregate	English,Bengali	25	7
UG	BA,Physical Education	36	Passed 10+2 level in last three years with at least 45% marks in aggregate	English,Bengali	160	160
UG	BSc,Botany	36	Passed 10+2 level in last	English	80	80

			three years with at least 45% marks in aggregate			
UG	BSc,Physiology	36	Passed 10+2 level in last three years with at least 45% marks in aggregate	English	79	79
UG	BVoc,Bvoc In Automobile	36	Passed 10+2 level from any board including vocational board in Arts or Science stream.	English	50	35
UG	BSc,Geography	36	Passed 10+2 level with Geography in last three years with at least 45% marks in aggregate or 50% marks in Geography	English	31	30
UG	BCA,Bca	36	Passed 10+2 level in last three years with Mathematics or Computer Application or Computer Science.	English	36	36
UG	BSc,Bmlt	36	Passed 10+2 level with Physics, Chemistry and Biological Science in	English	50	50

			last three years with at least 45% marks in aggregate or 50% in Biological Science			
PG	MA,English	24	Passed Honours in English in last two years	English	26	26

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	1				0				93			
Recruited	0	1	0	1	0	0	0	0	64	29	0	93
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				1			
Recruited	0	0	0	0	0	0	0	0	1	0	0	1
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				18
Recruited	16	2	0	18
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				24
Recruited	17	7	0	24
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				7
Recruited	6	1	0	7
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	1	0	0	0	0	8	3	0	12
M.Phil.	0	0	0	0	0	0	15	7	0	22
PG	0	0	0	0	0	0	41	19	0	60
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	Male	Female	Others	Total
		12	2	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	1608	0	0	0	1608
	Female	2547	0	0	0	2547
	Others	0	0	0	0	0
PG	Male	7	0	0	0	7
	Female	36	0	0	0	36
	Others	0	0	0	0	0
Diploma	Male	7	0	0	0	7
	Female	1	0	0	0	1
	Others	0	0	0	0	0
Certificate / Awareness	Male	340	0	0	0	340
	Female	668	0	0	0	668
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	190	227	253	152
	Female	216	164	241	181
	Others	0	0	0	0
ST	Male	164	213	265	149
	Female	197	85	70	233
	Others	0	0	0	0
OBC	Male	238	177	104	105
	Female	264	133	186	172
	Others	0	0	0	0
General	Male	1253	966	1041	993
	Female	1436	1422	1613	1711
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		3958	3387	3773	3696

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	Our college has always strived for a multidisciplinary approach in its academic as well as co-curricular activities. Students are encouraged to undergo student projects in the Multidisciplinary/ Interdisciplinary mode by formulating teams from different courses. This is specifically done for Environmental Studies.
2. Academic bank of credits (ABC):	As we are an affiliated college under Vidyasagar University, this has to be decided by the affiliating university.
3. Skill development:	Our College offers a B.Voc course in Automobile, a Bachelor in Computer Application (BCA) and a Bachelor of Medical Laboratory Technology

	<p>(BMLT) which are skill-oriented degree courses. In addition, tie-up with several organizations have been done to conduct a Diploma course in Hardware, Networking and internet security (NASSCOM), a Certificate course in IT and Spoken English (Akhyarekha Foundation and Anudip Foundation), a Certificate course in Service Technician (two and three wheelers) (Akhyarekha Foundation under CSR project of Mahindra group), Mushroom cultivation (CADC, Govt. of W.B). We have also registered our college as a training provider under the Utkarsha Bangla scheme of the Department of Technical Education, Govt. of West Bengal for conduction of skill-based courses for our students in Healthcare and Agriculture.</p>
<p>4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):</p>	<p>Indian Knowledge system will include knowledge from ancient India to modern India and a clear sense of India's future aspirations about education, health and environment. We are presently carrying out our teaching-learning system in Bengali and English. Sanskrit, the mother of North Indian languages and a repository of ancient Indian knowledge and wisdom, is offered as a subject in the Honours and General courses at the undergraduate level. In addition to this, the Department of Sanskrit of our college conducted an online Certificate course in Spoken Sanskrit in collaboration with Samskrita Bharati, Bidhan Sarani, Kolkata. We have also initiated weekly classes for a Certificate course in Spoken Sanskrit in collaboration with the same organization. Another Indian language, Santali, widely used by the local Adivasi community, is taught in the Honours and General courses at the undergraduate level as well.</p>
<p>5. Focus on Outcome based education (OBE):</p>	<p>We have well-defined Programme Outcomes (PO), Programme Educational outcomes (PEO) and Course Outcomes (CO) on our website and in prominent places in the departments. Teachers are well oriented at the beginning of the academic session regarding these outcomes by the Academic Committee and IQAC.</p>
<p>6. Distance education/online education:</p>	<p>Institute has successfully imparted all its courses' content delivery in online mode using social media to communicate with the students, online classes using Google meet, LMS, e-library, etc. during the Pandemic (COVID-19) and also conducted online examinations successfully.</p>

NAAC

Extended Profile

1 Program

1.1

Number of courses offered by the Institution across all programs during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
671	638	535	578	220
File Description		Document		
Institutional data prescribed format		View Document		

1.2

Number of programs offered year-wise for last five years

2020-21	2019-20	2018-19	2017-18	2016-17
20	19	16	16	16

2 Students

2.1

Number of students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
3696	3774	3387	3696	3133
File Description		Document		
Institutional data in prescribed format		View Document		

2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
907	950	848	711	903

File Description	Document
Institutional data in prescribed format	View Document

2.3

Number of outgoing / final year students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
813	663	746	773	620

File Description	Document
Institutional data in prescribed format	View Document

3 Teachers

3.1

Number of full time teachers year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
92	92	18	17	15

File Description	Document
Institutional data in prescribed format	View Document

3.2

Number of sanctioned posts year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
95	95	20	20	20

File Description	Document
Institutional data in prescribed format	View Document

4 Institution

4.1

Total number of classrooms and seminar halls

Response: 47

4.2

Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
173.96	193.47	119.54	85.75	117.010

4.3

Number of Computers

Response: 185

NAAC

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process

Response:

The institution ensures effective curriculum delivery through a well-planned and documented process. The College has one Principal and ninety-four government-approved permanent teachers for catering to the teaching-learning process, i.e, for effective curriculum delivery as framed by the affiliating university.

At the outset of the new academic session, meetings are organized with all the faculties of the college under the banner of the Teachers' Council and with all HODs/In-Charges in the **Academic sub-committee** to chalk out concrete plans for effective curriculum delivery. In these meetings, the College **Academic Calendar** of the year is prepared in compliance with the Academic Calendar issued by Vidyasagar University. Each department prepares its own **teaching plan** accordingly. The changes in the syllabus notified by the university and the changes of regulation, if any, are discussed and noted. The entire process is kept under the supervision of the Principal and is documented by the convener, Academic Committee and Secretary, Teachers' Council. IQAC monitors the entire process.

The routine Committee and Examination Committee work towards the achievement of goals as stated in the academic calendar. Periodical class assessments are done and reviewed to assess the understanding level of the students and feedback taken from students and parents is also taken into consideration. Remedial / tutorial classes and special lectures are planned accordingly.

All the faculties adopt modern teaching and learning methods along with **traditional chalk and talk methods for** curriculum delivery. They are well versed in their respective fields of study. All the departments have **LCD projectors for PowerPoint presentations**. Besides these, all departments have smart classrooms which can be used by the teachers for ensuring effective dissemination of information to the students. The entire campus is under WIFI. **Student Seminars and group discussions are also arranged.**

In the current pandemic situation, the college has used social media- WhatsApp groups, and official Facebook pages to communicate with staff and students whereas LMS, G-suite with Google meet, and official YouTube channels are used as teaching tools. Moreover, a Learning Management System along with e-books in D Space and repository, INFLIBNET access for students has been effectively used in curriculum delivery.

File Description	Document
Upload Additional information	View Document
Link for Additional information	View Document

1.1.2 The institution adheres to the academic calendar including for the conduct of CIE**Response:**

Vidyasagar University calendar is adhered to as we are an affiliated College. In addition, an academic calendar is prepared by the College at the beginning of every academic year following the University calendar with details of all the curricular and extracurricular activities to be conducted by the College both at the faculty and the student level. After the preparation of the academic calendar and its adoption by the Teachers' Council and Academic Committee of the College, it is made available on the College website as well as on the notice board so that the students can understand our yearly plan online and a copy of it is handed to all the Heads of the Department and in-charges for them to plan their activities. University and college academic calendars are available on the college website and shared through student WhatsApp groups. The Academic Calendar mentions the schedule of

- Admission /Registration
- Commencement of classes
- Periods of Internal Assessment
- End Semester Examination
- Co-curricular and Extracurricular activities which include Sports, Cultural Activities, and observance of different events/days.
- Holidays

The teaching plan is prepared by each department for each unit/paper to facilitate teaching and learning while adhering to the academic calendar.

Regular meetings of the departmental committees, Academic committee, Routine, and Examination committee ensure smooth conduction of activities.

For smooth conduction of CIE:

- Times of Internal Assessments are mentioned in the Academic Calendar and detailed schedules are circulated well in advance by the examination committee.
- Internal assessments, each carrying 10 marks are arranged by the College as per guidelines of the university, and 05 marks are allotted for attendance. The continuous evaluation process is emphasized in the process of curriculum delivery.
- Question papers set by the faculty members are submitted to the examination committee and answer papers are checked by the faculty members as per the decision of the departmental committee. Online assessments are conducted whenever offline assessments are not permissible due to pandemic situations.
- Seminars/quizzes/project works are also used to assess students.

File Description	Document
Upload Additional information	View Document
Link for Additional information	View Document

1.1.3 Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years

1. Academic council/BoS of Affiliating university
2. Setting of question papers for UG/PG programs
3. Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
4. Assessment /evaluation process of the affiliating University

Response: B. Any 3 of the above

File Description	Document
Institutional data in prescribed format	View Document
Details of participation of teachers in various bodies/activities provided as a response to the metric	View Document
Link for Additional information	View Document

1.2 Academic Flexibility

1.2.1 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

Response: 95

1.2.1.1 Number of Programmes in which CBCS / Elective course system implemented.

Response: 19

File Description	Document
Minutes of relevant Academic Council/ BOS meetings	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document
Link for Additional information	View Document

1.2.2 Number of Add on /Certificate programs offered during the last five years

Response: 12

1.2.2.1 How many Add on /Certificate programs are offered within the last 5 years.

2020-21	2019-20	2018-19	2017-18	2016-17
6	4	1	1	0

File Description	Document
List of Add on /Certificate programs	View Document
Brochure or any other document relating to Add on /Certificate programs	View Document
Any additional information	View Document
Link for Additional information	View Document

1.2.3 Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years

Response: 10.71

1.2.3.1 Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
1046	739	100	100	0

File Description	Document
Details of the students enrolled in Subjects related to certificate/Add-on programs	View Document
Any additional information	View Document

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum

Response:

Debra Thana Sahid Kshudiram Smriti Mahavidyalaya, affiliated to Vidyasagar University integrates crosscutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics to understand current issues both nationally and globally. A sense of bonding and belonging together, and respect for the values and traditions are promoted. These are the ingredients of the art of

living together which fosters a wholesome community orientation.

College follows a curriculum wherein several undergraduate and postgraduate programmes incorporate their course topics which cover gender issues, Environment ethics and Human values.

Gender Issues

- University **curricula** include the following areas related to gender issues. To spread awareness among the girls students, a special paper as prescribed in the syllabus on Women's Writing (For example in English literature, Sem-V, CC - 12, Philosophy, GE - 2, Political Science- semester 1, CC - 1) is taught in classes to spread knowledge of women's rights, patriarchal oppression, etc.
- The college makes continuous efforts to impart social and moral and cultural values through **Extracurricular Activities**. International Women's Day is celebrated with enthusiasm to make each student proud and happy of being a woman. Poster competitions and cultural activities involving girl students depicting women's power are organized. Women who have contributed greatly to the well-being of society like health personnel, police personnel, and administrative officials are felicitated by the Women's Cell and IQAC of the college. The students also attend programmes on gender sensitivity. Lectures are also organized on Pandit Vidyasagar and his efforts for the upliftment of women.

Environmental ethics

- As per the University **curricula**, the College offers courses on **Environmental Studies**. The College conducts regular awareness programmes toward environmental conservation.
- The College has a lush green campus with facilities like bio-gas plant, Solar power grid and vermicomposting units. Students are made to visit these facilities to explain to them the utilities of these projects in Environmental management.
- The College conducts green audits involving students, projects in Environmental studies on various environmental parameters of the campus are conducted to increase awareness related to environmental issues.
- Important days like World Environment Day, Vanamahotsava, Water conservation Day, and Biodiversity Day are celebrated and awareness programmes are conducted as a part of extracurricular activity.

File Description	Document
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View Document
Any additional information	View Document

1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years

Response: 2.22

1.3.2.1 Number of courses that include experiential learning through project work/field work/internship year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
9	9	11	10	10

File Description	Document
Programme / Curriculum/ Syllabus of the courses	View Document
MoU's with relevant organizations for these courses, if any Average percentage of courses that include experiential learning through project work/field work/internship	View Document
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View Document
Any additional information	View Document

1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year

Response: 4.98

1.3.3.1 Number of students undertaking project work/field work / internships

Response: 184

File Description	Document
List of programmes and number of students undertaking project work/field work/ /internships	View Document

1.4 Feedback System

1.4.1 Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders 1) Students 2)Teachers 3)Employers 4)Alumni

Response: B. Any 3 of the above

File Description	Document
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View Document
URL for stakeholder feedback report	View Document

1.4.2 Feedback process of the Institution may be classified as follows: Options:

- 1. Feedback collected, analysed and action taken and feedback available on website**
- 2. Feedback collected, analysed and action has been taken**
- 3. Feedback collected and analysed**
- 4. Feedback collected**
- 5. Feedback not collected**

Response: B. Feedback collected, analysed and action has been taken

File Description	Document
Upload any additional information	View Document
URL for feedback report	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average Enrolment percentage (Average of last five years)

Response: 89.26

2.1.1.1 Number of students admitted year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
2043	2095	1599	1277	1933

2.1.1.2 Number of sanctioned seats year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
2096	2186	1954	1631	2082

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)

Response: 47.5

2.1.2.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
479	523	305	351	400

File Description	Document
Average percentage of seats filled against seats reserved	View Document
Any additional information	View Document

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

Response:

It is very important to identify the Slow- learners and Advanced learners at the initiation of the course after admission so that proper steps can be taken like counselling and arranging remedial and tutorial classes for the slow learners and separate strategies for the advanced learners. This process of assessing of learning ability of a student is done through classroom response, class tests, group discussions and question answer sessions by the respective teachers. Mentors also interact with the students to assess the learning ability and difficulties faced by the student in different papers/areas of the course studied by him/her.

Steps Taken for advanced learners:

As in the case of other institutions, our college has students with varied cognitive abilities. Advanced learners are identified on the basis of their achievement in the examination, class response during interaction and group discussions, and performances in extracurricular activities. Enriched Central and Departmental libraries consisting of books of rare collections are the resources for advanced learners.

- Quiz competitions are held for the betterment of the student. The prizes are awarded in the annual function.
- Student seminars are arranged on some selected topics which are allotted to the students of each semester. The best presenter is encouraged by awarding prizes. During lockdown, the students have presented in online mode.
- During the time of Covid-19, online quiz programmes are arranged for the betterment of students.
- Inter-departmental classes are arranged for broader knowledge.
- Semester toppers and university rank holders are felicitated on the Annual Day/Social Function.
- Motivated to write articles for the college/departmental magazines and Wall Magazines.
- Intra-college competitions are arranged in the field of sports and creative arts to encourage and motivate the students.
- Final semester students are given opportunities for facing job interviews by different organizations like Infosys/Cognizant/Deloitte/Wipro.
- Motivated to set high goals for themselves and counselled to prepare for entrance and competitive examinations.
- Mentor-mentee interaction keeps faculty in constant touch with students, irons out academic and personal issues, and stimulates overall personality development.

- Efforts are made to identify and nurture their skills and talents in order to bolster their confidence. Multiple career options are suggested to all students, keeping in mind their aptitude and interests.

Steps taken for Slow Learners:

- Mentor-mentee interaction keeps faculty in constant touch with students, irons out academic and personal issues, and stimulates overall personality development. Measures are taken by the mentors to identify the problems of the slow learners.
- Academic problems are addressed in the tutorial and Remedial classes, assignments are evaluated, and suggestions for improvement are made.
- Written assignments for slow learners to improve their writing skills.
- Group study is encouraged for weaker students.
- Whatsapp group helps to connect and track the progress of the slow learners
- Slow learners are given more attention both inside and outside the class.
- Encouraged to take part in departmental activities including mock teaching and student seminars. Those with potential eventually graduate to leadership roles.
- Online spoken classes are taken regularly for all the students to enhance their communication skills.

File Description	Document
Upload any additional information	View Document

2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year)

Response: 40.17

File Description	Document
Any additional information	View Document

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

Debra Thana S.K.S Mahavidyalaya enhances the learning experience of students by adopting student-centric methods like experiential learning, participative learning and problem-solving methodologies both inside and outside the classroom.

Experiential learning

- Department-specific activities like museum visits, one-day field trips, study tours, long excursions, industrial and institutional visits, which are part of the curriculum of Bengali, Geography, Nutrition, Education, etc.
- Laboratory demonstrations other than practical classes are done in some subjects.

Participative Learning

- Group discussions and field visits.
- Departmental Student Seminars are organized.
- Quiz contests
- Projects, Internships, and Poster Presentation
- Students are encouraged to participate in various co-curricular activities
- Seminars are organised to give the students exposure to the work and views of leading experts, academicians, artists and activists on different societal and environmental issues.
- In the pandemic situation, the college has employed a Learning Management System for effective delivery of study materials, assignments, and recorded classes. DSpace has been used for the e-book repository, INFLIBNET for students, and routine classes using Gsuit and Google platform have been used. Through our own YouTube channel and by using the Students' Whatsapp group we have facilitated the teaching.
- Students actively participate in co-curricular and outreach activities organised by various committees of the college.
- Departmental student seminars are conducted at the discretion of the departments even though assessments for seminars are not featured in the syllabus.
- Students participate in organising events and festivals like Freshers' meet, Farewell parties Cultural programmes, Teacher's Day programmes, etc. at the multipurpose hall of the college.
- During the Annual function, in cultural contests, students showcase their talents in the fields of sports, culture, and literary arts. Students also actively take part in the University Students' Youth festival where they get to compete with their peers from other colleges. Students are encouraged to participate in various competitions at the state platforms and have brought many laurels to the

college.

- Students are encouraged to contribute to the college magazine Cholormi and also encouraged to participate in poster presentations on current topics.
- Students take part in several extra and co-curricular activities like Cleanliness drive, tree-planting, maintaining the herbal garden, and Yoga to keep fit programmes.
- Student volunteers of the college formed a COVID19 Help Group during the Covid lockdown period for social extension services for the local community.
- Recognising the importance of skill development, add-on courses have been introduced. These include certificate courses in English (6 months), Advance Diploma in hardware networking and security system (one year) and Mushroom Culture (6 months), Automotive Technician (3 months), and Information Technology (3 months).

File Description	Document
Upload any additional information	View Document
Link for additional information	View Document

2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.

Response:

Debra Thana Sahid Kshudiram Smriti Mahavidyalaya faculty uses the latest ICT tools to enhance the conventional teaching-learning process and to make learning more interesting and student-friendly.

- The college has 175 desktops, 10 laptops, two digital notice boards, and two connections of 150 MBPS fiber of Alliance broadband.
- Classrooms are equipped with 31 projectors and 17 smart classroom equipments, all classrooms are Wi-Fi enabled to facilitate teachers to directly stream web pages and videos.
- Printers and scanners are available in each department and in the library
- 28 Wi-fi routers are installed to provide easy internet access to faculty and students. Hotspot is available both for teachers and students.
- The college library has access to 6094 e-journals and 1,39,309 e-books accessible on <https://nlist.inflibnet.ac.in/> and 6,00,000 e-books on National Digital Library,
- DSpace is used for e-library and institutional repositories.

- Our college provides a learning management system (LMS) (<https://lms.debracollege.ac.in/>) for study materials upload in a regular manner during COVID-19 Pandemic period.
- Our college has a fully automated library (KOHA) where students can easily access books and journals.
- Official Youtube channel (<https://www.youtube.com/channel/UCiAoIzn4J1iTcsR0y1IO2CQ>) with uploaded classes, tutorials, seminars, etc.

Faculty regularly consults and shares material from e-books, web pages, YouTube videos and other relevant resources. Some faculty members have created online digital repositories for lectures on platforms like YouTube.

- Tools like Google forms are used to conduct quizzes.
- Various departments train students in the use of subject-specific software Mathematica, MATLAB, python, Chemdraw, etc.
- Teachers made a swift transition from classroom to online teaching during the lockdown due to the COVID-19 pandemic. Platforms such as Zoom, G-suite, and Google meet were used to create virtual classrooms.
- Students are encouraged to prepare presentations, assignments, projects, and field reports using MSWord, MS Powerpoint, MS Excel, and other ICT tools. Online modes like LMS, Email, and WhatsApp groups are used to collect assignments, conduct tests and practical examinations as well as for sharing notes, practice questions, and other e-resources. Teachers use social media platforms like WhatsApp groups and the official Facebook page (<https://www.facebook.com/principaldebra>) of the college to connect with the students individually and collectively beyond the classroom for giving extra information and support to students.

File Description	Document
Upload any additional information	View Document
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View Document

2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)

Response: 38.91

2.3.3.1 Number of mentors

Response: 95	
File Description	Document
Upload year wise, number of students enrolled and full time teachers on roll.	View Document
mentor/mentee ratio	View Document
Circulars pertaining to assigning mentors to mentees	View Document

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years	
Response: 88.74	
File Description	Document
Year wise full time teachers and sanctioned posts for 5years(Data Template)	View Document
List of the faculty members authenticated by the Head of HEI	View Document
Any additional information	View Document

2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

Response: 7.8

2.4.2.1 Number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. year wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
4	4	2	1	2

File Description	Document
List of number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. and number of full time teachers for 5 years (Data Template)	View Document
Any additional information	View Document

2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)**Response:** 1.98**2.4.3.1 Total experience of full-time teachers**

Response: 182

File Description	Document
List of Teachers including their PAN, designation, dept and experience details(Data Template)	View Document
Any additional information	View Document

2.5 Evaluation Process and Reforms**2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode****Response:**

- Debra Thana Sahid Kshudiram Smriti Mahavidyalaya comes under Vidyasagar University and is guided by regulations formulated by the University in all the matters pertaining to syllabi, examination, and evaluation.
- Our College has a transparent and continuous internal assessment system. Marks in each paper are awarded through Internal Assessment and the rest are awarded by the university. The University appointed examiners assess on the basis of the performance of students in semester-end examinations.
- The internal assessment system is recommended by both University and UGC(CBCS). A student needs to attend at least 75% of attendance in order to appear at the end semester examination. 10 marks are allotted for Internal Assessment of core courses and 5 marks for skill enhancement courses. 5 marks are awarded on the basis of class attendance conducted by the concerned teachers.
- The details of the Internal Assessment are described on the college website and in the college prospectus. Students are also informed about the criteria for internal assessment and continuous evaluation during the departmental meeting. It is also reiterated by teachers from time to time during regular classes. Students are also informed about the date and syllabus of the test through the Whatsapp group and the official Facebook page.
- The performance of the students in Internal Assessments is discussed with the students and suggestions are also shared with them. In some subjects, marks are awarded on the basis of assignments, presentations, and projects.
- During the pandemic, Learning Management System has been effectively used to conduct online tests, Whatsapp groups and official Facebook is used for communication, and students sent their

exam sheets through emails to their respective teachers. Google forms have also been used during this to evaluate their knowledge.

- An Academic Committee is formed by the Administrator/ Governing Body having a representative from each department who monitors and regularizes the teaching-learning process and other examination procedures. The decisions and schedules finalized in their meetings are communicated to each and every department which then finalises the evaluation schedules in Examination Committee meetings and Departmental meetings. Students are informed through website, notice boards, WhatsApp groups, and official Facebook page.

File Description	Document
Any additional information	View Document

2.5.2 Mechanism to deal with internal/external examination related grievances is transparent, time-bound and efficient

Response:

Debra Thana Sahid Kshudiram Smriti Mahavidyalaya has a powerful mechanism to ensure that the process of continuous assessment is transparent, efficient, and in the best interest of students.

- The college has a Routine and Examination Committee, which undertakes necessary measures to ensure objectivity and transparency in the process. Notifications are displayed prominently on the college website, the official Facebook account of the college, students' Whatsapp groups of all the departments, and on digital notice boards of the college to communicate information related to internal assessment to students.
- The attendance record, which is a part of Internal Assessment, is displayed on the departmental notice board by all the departments on monthly basis and students are given ample time to point out any discrepancies.
- After evaluation of answer scripts of internal class tests, assignments and project reports are discussed with students and their parents in departmental parent-teacher meetings. Students are given the opportunity to raise their grievances regarding the marks awarded to them with the faculty concerned. In rare cases, if students' grievances are not addressed satisfactorily, students are free to approach their mentor or the Principal for redressal. Grievance Redressal System functions with Grievance dropboxes placed in the campus and online system of Grievance submission so that students can submit any Grievance/Complaints to the authority.
- Students are given enough time to claim concessions in attendance on medical grounds and for participation in extracurricular activities. Marks awarded by individual teachers are moderated by departmental moderation committees to ensure parity in marks awarded to students among different subjects. The average marks of two internal assessments (IA) are sent to the university.

File Description	Document
Any additional information	View Document
Link for additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1 Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Response:

- The **learning outcomes - Programme Outcome (PO), Programme Specific Outcome (PSO), and Course Outcome (CO)** of the courses offered are highlighted at the outset on the college **Website** and **Prospectus** to make all the stakeholders, especially the students, aware of the objectives of the different courses offered and specific learning outcomes that are expected from each course when they become graduates.
- The Admission Committee with its online services helps the students to understand the programme and course outcomes so that the decision making process of the students while choosing their courses becomes streamlined.
- At the beginning of the course, each department in its **induction programme** emphasizes the programme and course outcomes.
- Hard copy and soft copy of the syllabus and learning outcome is available in each department
- Hard copy of the learning outcome is displayed prominently in the department.
- During faculty meetings in the department and after the completion of each paper/unit, the outcomes are reviewed.

File Description	Document
Upload COs for all Programmes (exemplars from Glossary)	View Document
Past link for Additional information	View Document

2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.

Response:

- During the course of study, students are made to inculcate the core values of a responsible citizen and nurture ethical values by creating a holistic environment both inside and outside the classrooms.
- College makes all efforts to create an environment so that teamwork, professional ethics, love for nature, and empathy for all creatures are practiced by the students.
- An **Academic Calendar** drafted centrally based on university guidelines and a **Teaching Plan** prepared at the departmental level ensures that the lectures/classes are oriented towards the fulfillment of course outcomes and the syllabus is completed on time. Regular departmental meetings to monitor the progress of the teaching-learning process are done.
- Direct methods to assess the learning outcome of the students are done based on their performance in-class tests, group discussions, student seminars, and internal assessments.
- The **Feedback** mechanism and **Grievance Redressal System** also emphasize curriculum delivery and infrastructural facility made available to the students and problems/grievances (if any) are resolved in IQAC and Academic Committee meetings.

File Description	Document
Upload any additional information	View Document
Paste link for Additional information	View Document

2.6.3 Average pass percentage of Students during last five years

Response: 97.13

2.6.3.1 Number of final year students who passed the university examination year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
810	663	711	740	589

2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
813	663	746	773	620

File Description	Document
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View Document
Upload any additional information	View Document
Paste link for the annual report	View Document

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process	
Response: 3.94	
File Description	Document
Upload database of all currently enrolled students (Data Template)	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects, endowments, Chairs in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description

Document

List of endowments / projects with details of grants

[View Document](#)

3.1.2 Percentage of teachers recognized as research guides (latest completed academic year)

Response: 1.09

3.1.2.1 Number of teachers recognized as research guides

Response: 1

File Description

Document

Institutional data in prescribed format

[View Document](#)

Any additional information

[View Document](#)

3.1.3 Percentage of departments having Research projects funded by government and non government agencies during the last five years

Response: 0

3.1.3.1 Number of departments having Research projects funded by government and non-government agencies during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

3.1.3.2 Number of departments offering academic programmes

2020-21	2019-20	2018-19	2017-18	2016-17
21	20	19	19	18

File Description	Document
List of research projects and funding details	View Document

3.2 Innovation Ecosystem**3.2.1 Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge****Response:**

We are trying to create an ecosystem in the institution to promote innovation, transfer of knowledge, and entrepreneurship. As part of this effort, **Entrepreneurship Cell (E Cell)** has been set up in the year 2020 for nurturing innovative ideas from the students. Entrepreneurship is increasingly recognized as an important driver of the economic growth of the country. The aim of the Entrepreneurship Cell is to develop and strengthen entrepreneurial qualities among the students for their own ventures. E cell strengthens entrepreneurial activities and inculcates the spirit of entrepreneurship among our students of all trades.

Our college has initiated **Vermicompost production, Mushroom production in units financed by SC, ST OBC Finance Corporation, Govt. Of West Bengal. Students can initiate these units in their homes and start earning while they learn.** Tie up with Comprehensive Area Development Centre (CADC), Govt. of West Bengal has been done to promote entrepreneurship training of our students. Our college has **registered in Utkarsha Bangla under the Department of Technical Skill Development, Govt. of West Bengal for imparting skills, many of which aim towards creating entrepreneurs in the future.** Collaboration with Bhandari Automobiles, Automotive Skill Development Council (ASDC), Akhyarekha Foundation for training in **entrepreneurship-related courses in the automobile sector is done** whereas collaboration with Aditya Digital and **Infotech lab for training related to entrepreneurship development in Hardware, Internet is being carried out.**

File Description	Document
Upload any additional information	View Document

3.2.2 Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the last five years

Response: 4**3.2.2.1 Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
1	1	1	1	0

File Description	Document
Report of the event	View Document
List of workshops/seminars during last 5 years	View Document

3.3 Research Publications and Awards**3.3.1 Number of Ph.Ds registered per eligible teacher during the last five years****Response: 3****3.3.1.1 How many Ph.Ds registered per eligible teacher within last five years**

Response: 3

3.3.1.2 Number of teachers recognized as guides during the last five years

Response: 1

File Description	Document
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	View Document
Any additional information	View Document

3.3.2 Number of research papers per teachers in the Journals notified on UGC website during the last five years**Response: 0.53****3.3.2.1 Number of research papers in the Journals notified on UGC website during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
6	6	4	5	4

File Description	Document
List of research papers by title, author, department, name and year of publication	View Document
Any additional information	View Document

3.3.3 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0.62

3.3.3.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
6	7	7	8	1

File Description	Document
List books and chapters edited volumes/ books published	View Document
Any additional information	View Document

3.4 Extension Activities

3.4.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

Response:

Debra Thana SKS Mahavidyalaya provides an environment conducive to the holistic development of students. Extension activities not only instil a sense of community responsibility but also effectively sensitise young women and men of our college towards important social issues. The National Service Scheme (NSS) unit, organise various social outreach programmes to facilitate its students with the concept and practice of social responsibility. Some extension activities organised are:

- AIDS Awareness programme
- Awareness Programme on Nutritious diet for mother and child
- Awareness programmes importance of trees and plantation

- Distribution of Masks and sanitisers in the neighbourhood community
- Involvement of local unprivileged children in cultural and sports activities of the college.

Project from West Bengal SC, ST and OBC Finance Corporation involving local Scheduled Tribe community for training and production of Vermicompost, Mushroom and dragon fruit has been initiated. The project is unique involving our students and SHG groups of the local Tribal community who get trained and work in these projects to get self-reliant.

We have taken an initiative to involve local children belonging to backward communities and financially weaker sections in various activities like sports, and cultural functions of the college and our students actively involve them in these activities.

In November of 2018, thirty-two students of Baragarh Ramkrishna Vidyamandir participated in various activities of sports which were conducted by our students and all were awarded various prizes.

In December 2018, Forty-Eight students of Chakshyampur Primary School participated and all were given school bags, books, pens etc.

In November of 2019, Forty-two students of Shyamsundarpur Primary School participated in various activities of sports which were conducted by our students and all were awarded various prizes.

In February 2019, Forty-four students of Chakkumar Primary School participated in a cultural event and feast organised on the occasion of Saraswati Puja.

Students of Physiology and Nutrition conduct Diet and Health surveys of surrounding rural communities and provide guidance and diet charts in commensurate with their financial status.

Environment Sustainability programmes:

- **World Environment Day Observance:** Tree plantation and eco-awareness activities
- Promoting minimum Plastic Use
- Routine Social Service/Cleanliness drives by NSS Volunteers inside and around the college campus.
- **Fit India Campaign:** Launching of Fit India Campaign and its implementation from 6th of February 2019. Activities conducted are
- **Special Yoga and Meditation programme:** Online and offline camps are organised.
- **Community Service during Covid Outbreak:** Covid 19 help groups of student volunteers were constituted during Covid 19 Outbreak and engaged in Social Extension Service in the surrounding area. The department of Chemistry made their own hand sanitisers in their lab and NSS volunteers have distributed them to the surrounding areas around the college. The college also offered its premises as a Community Quarantine Centre, from April to Sept 2020.

- **Swachh Bharat:** The college also actively participates in various cleanliness activities under the Swachh Abhiyan Mission. Our student NSS volunteers carried out social service activities in the contiguous areas of the college including the Debra Bazaar area.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

3.4.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years

Response: 1

3.4.2.1 Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
0	1	0	0	0

File Description	Document
Number of awards for extension activities in last 5 year	View Document
e-copy of the award letters	View Document
Any additional information	View Document

3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years

Response: 22

3.4.3.1 Number of extension and outreach Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
1	8	4	6	3

File Description	Document
Reports of the event organized	View Document
Number of extension and outreach Programmes conducted with industry, community etc for the last five years	View Document
Any additional information	View Document

3.4.4 Average percentage of students participating in extension activities at 3.4.3. above during last five years

Response: 21.3

3.4.4.1 Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
16	913	408	1271	1110

File Description	Document
Report of the event	View Document
Average percentage of students participating in extension activities with Govt or NGO etc	View Document
Any additional information	View Document

3.5 Collaboration

3.5.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship per year

Response: 10

3.5.1.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
6	3	1	0	0

File Description	Document
e-copies of related Document	View Document
Details of Collaborative activities with institutions/industries for research, Faculty exchange, Student exchange/ internship	View Document
Any additional information	View Document

3.5.2 Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the last five years

Response: 15

3.5.2.1 Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
5	4	2	3	1

File Description	Document
e-Copies of the MoUs with institution/ industry/corporate houses	View Document
Details of functional MoUs with institutions of national, international importance, other universities etc during the last five years	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Response:

- The journey of Debra Thana Sahid Kshudiram Smriti Mahavidyalaya started fifteen years back with minimum infrastructure and physical facilities. Within a few years, the college has been equipped with a well-maintained Administrative Building, Classrooms, Laboratories, Smart Classrooms, Library, Seminar Hall, ICT-enabled classrooms, Separate Common Rooms for Boys & Girls with indoor game facilities, and computing equipment to adopt to the futuristic Education System.
- There are a total of 45 Wi-Fi-enabled well-furnished classrooms with optimum electricity facilities, more than a thousand benches for students, good quality large whiteboards, and other necessary materials to impart knowledge to students. Out of total classrooms, 31 ICT enable classrooms out of which 17 are smart classrooms.
- In front of each department, there is a notice board from where students can access their class routine and academic information, also a magazine board where students display their creative writings, and attractive paintings which bring forth their hidden talents. LED screen is mounted in front of the staircase on each floor in the academic building to display necessary information.
- There are nine (09) water coolers to provide RO purified cold drinking water to students and staff.
- The college possesses a large (40×27 sq. ft.) well-furnished, air-conditioned, automated, open-access central library with more than 15323 books, e-books, e-journals, magazines, and weekly and daily newspapers (both English & Bengali). There is an e-learning room and one reading room with 100 students capacity. Each department also has a seminar library. Hostel students can access the central library facility up to 8 pm, i.e. beyond college hours.
- For the benefit of students, there are twenty-five (25) well-equipped science laboratories for Physics (04 labs), Chemistry (03 labs), Human Physiology (02 labs), Botany (01 lab), Nutrition (03 labs), Computer Science (02 labs), Geography (03 labs) & Mathematics (01 lab), BMLT (03 labs), BCA (03 labs), BVoc (03 lab and workshop), and one language laboratory which are catering to the needs of the students. To get on with modern technology, all the Departments of Science, Arts, Professional and Vocational courses have computer facilities along with internet connections.

Thus, all these facilities are provided to the students to keep pace with modern technology.

Details of infrastructure and physical facilities:

Sl. No.	Particulars	Quantity
1.	Administrative building	01
2.	Total Number of Classrooms	45
3.	ICT enabled classroom	31
4.	Smart classroom	17
5.	Department	21

6.	Science Laboratories	28
7.	Digital Language laboratories	01
8.	Workshop (Automobile)	01
9.	Central Library	01
10.	Individual Department Library	21
11.	Staffroom	13
12.	Computer center	02
13.	Canteen	01
14.	Common room	02
15.	Seminar hall	02
16.	Meeting hall	01
17.	Ramp	03
18.	Disable friendly toilet	02
19.	Garden	01
20.	Parking Zone	01
21.	Water cooler cum purifier	10
22.	LED screen	04
23.	Computer	175
24.	Laptop	10

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Response:

The college has a well-decorated fully furnished cultural hall called Rabindra Sabhagriha and an open-air stage name Vidyasagar Muktamancha for cultural activities. In addition a large hall (Hall - 2) is also available for cultural programmes. The College has created a homely atmosphere for cultural as well as extracurricular activities inside the campus with the guidance of the Cultural Sub-committee. The college firmly believes in promoting co-curricular activities so that the students may develop themselves in all spheres keeping pace with the modern education system. The cultural committee and Magazine Sub-Committee of our institution look after the various cultural activities to be performed during Fresher's Welcome, Teachers' Day, organizing quizzes, debate competitions, celebrating national and international, and commemorative events in the college campus. The faculty members keep on mentoring interested students for cultural activities. Wall magazine is maintained by all departments where students contribute their write-ups, and drawings, which in turn highlight their talents. Thus, participation of students in various sports, games, and cultural activities helps students in developing interpersonal interaction, team spirit, leadership quality, and personality also.

File Description	Document
Upload any additional information	View Document

4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. (Data for the latest completed academic year)

Response: 65.96

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 31

File Description	Document
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)

Response: 47.25

4.1.4.1 Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
131.00	113.380	51.71	22.66	38.22

File Description	Document
Upload Details of budget allocation, excluding salary during the last five years (Data Template)	View Document
Upload audited utilization statements	View Document
Upload any additional information	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

Library Management Software

Name of ILMS software : KOHA

Nature of automation (fully or partially) : Fully

Version : 21.11

Year of Automation : 2017

Salient features of Library Management Software

- Circulation management
- OPAC (Online Public Access Catalogue)
- Cataloguing of books
- Discharging of students
- Bar coding of books & patron card
- Different reports on circulation statistics, patron details, discharge details

Library opening hours:

- For regular college students 10:30 AM to 04:30 PM
- For Hostel students 05:30 AM to 07:00 PM

Library collections:

- 15,323 books.
- 6293+ e-journals
- 212009+ e-books
- 5 Newspapers & 11 Magazines of competitive examination

Digital Library & E-resources:

- Digital Library software - DSPACE where about 1000 books are repositied.
- Subscribed to 6293+ e-journals, and 212009+ e-books through NLIST.
- Institutional repository with publications of faculty members.

WEB OPAC:

- Central Library has WEB OPAC. It is the online public access catalogue which is accessed remotely
- In OPAC students can search the catalogue of books, and e-resources & can manage their accounts personally.
- Through OPAC students can suggest their required books to the Librarian.

Reading Room:

- Reading room dimension 27×30 (sq.ft.)
- Adequate Furniture
- Separate Teachers reading room
- Free Wi-Fi zone

Searching zone:

- Central Library has a separate zone for OPAC search

Departmental Library:

- College has 14 departmental libraries.
- 1665 books are available in the departmental libraries
- Departmental students can access the departmental Library

Question Banks:

- Central library has an old question paper repository
- Question papers are also available in bound volume

Books Bank:

- Book Bank has been created for poor and meritorious students where students can keep the book for the entire semester.

Reprography:

- Dedicated Xerox machine for the library. Students can Xerox at a nominal rate.

Orientation Program:

- Central Library organise Library Orientation Program for the new students in each year.

File Description	Document
Upload any additional information	View Document
Paste link for Additional Information	View Document

4.2.2 The institution has subscription for the following e-resources

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books
- 5.Databases

6. Remote access to e-resources**Response:** A. Any 4 or more of the above

File Description	Document
Upload any additional information	View Document
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership , Remote access to library resources, Web interface etc (Data Template)	View Document

4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)**Response:** 1.86**4.2.3.1 Annual expenditure of purchase of books/e-books and subscription to journals/e-journals year wise during last five years (INR in Lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
0.59	4.79	2.53	1.04	0.34

File Description	Document
Details of annual expenditure for purchase of books/e-books and journals/e-journals during the last five years (Data Template)	View Document
Audited statements of accounts	View Document
Any additional information	View Document

4.2.4 Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the latest completed academic year**Response:** 4.59**4.2.4.1 Number of teachers and students using library per day over last one year****Response:** 174

File Description	Document
Details of library usage by teachers and students	View Document
Any additional information	View Document

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

The college has adequate IT facilities for learning management and administrative services. IT facility is well maintained and updated regularly.

Wi-Fi Bandwidth

- 2016-2017 Lease line
- 2017-2018 BSNL (10 – 40) Mbps Leased Line was used
- 2017-2018 Reliance Jio (10Mbps for Wi-fi only)
- 2018-2022 Airtel (There are two connections each of 150 Mbps)

IT Facilities

- Desktop and Laptop Facility
- 175 Desktops and 10 laptops
- One intel i5 (6th gen) PC used as language lab server
- 93 (8th gen) core i3
- 34 (10th gen) core i3
- 47 dual-core
- One server and 27 terminals with separate headphones, internet connection, and Wordsworth software in language lab for improvement of Speaking, Listening, Reading, and Writing skills of English language.

Printing facility

- 05 scanners
- One printer with a Wi-Fi facility
- 16 LaserJet printers.
- 03 color inkjet printers.
- 02 Xerox machines with network print facility

Wire telephonic communication

- Voice Over IP inter-cum facility for administrative purpose

Power backup facility

- one UPS (3.6 KV) and 136 UPS (0.75 KV)
- one 25 VK and one 40 KV diesel generator

Audio-visual learning facility

- 17 smart classrooms with adequate IT facilities like the digital display.
- 32 projectors in all departments
- 04 notice boards
- 05 classroom with sound system

Security surveillance facility

- 24 HD CCTV camera
- 32 IP CCTV camera

Wi-Fi Facility

- Free Wi-Fi access is provided for staff and students.

LAN connection

- Sufficient Wired internet connection point is available for both academic and administrative purposes.

IT facility in the library

- Fully automated library
- Free WIFI zone
- Separate OPAC search zone

File Description	Document
Upload any additional information	View Document

4.3.2 Student - Computer ratio (Data for the latest completed academic year)

Response: 19.98

File Description	Document
Upload any additional information	View Document
Student – computer ratio	View Document

4.3.3 Bandwidth of internet connection in the Institution**Response:** A. 250 MBPS

File Description	Document
Upload any additional Information	View Document
Details of available bandwidth of internet connection in the Institution	View Document

4.4 Maintenance of Campus Infrastructure**4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)****Response:** 7.3**4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
9.78	18.14	5.97	6.84	9.97

File Description	Document
Upload any additional information	View Document
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View Document
Audited statements of accounts	View Document

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.**Response:**

Maintenance of infrastructural facilities of the college including its campus is done with utmost priority and a system is in place for these works which are a continuous process.

Cleanliness of the campus

We have engaged two Self-help groups through a tender process and every day 9 personnel for campus

cleaning and 4 personnel only for toilet cleaning is done by the groups. Other than this, three full-time persons are engaged in cleaning throughout the day.

Electrical installation and plumbing works

A full-time Electrician and plumber supervise and carries out the maintenance work carried related to their area. Maintenance is also outsourced to appropriate external agencies.

Electrical maintenance is outsourced to an external agency monitored and regular up-gradation/replacement of electrical equipment is done by an in-house caretaker and if required by the external electrician.

Furniture and equipment

Furniture and Equipment are purchased on regular basis as per the requirements with the Purchase Committee holding regular meetings to approve necessary purchases for maintenance of college infrastructure.

Computers, Networking, and software

Computers, Networking, and software are continuously upgraded to ensure the market relevance of acquired skills. AMC is functional with Aditya Broadband and Sreema Computers for the maintenance of these facilities. Antivirus is updated on a daily basis.

Classrooms

Floor in-charges on every floor of the Classroom Building help students with ICT-related work and report to the full-time Care Taker with respect to maintenance of the classrooms. Servicing of ICT equipment is done by the in-house caretaker and AMC is done with Sreema Computers for maintenance of projectors and smart devices.

Laboratories

Laboratory attendants in each laboratory look after the maintenance and functioning of the instruments. AMC is done with External agencies like Chaulia Equipment and Chemicals for maintenance work.

Library

The Library Committee meets regularly to discuss the improvement of facilities provided by the library. The library is maintained by eight (08) staff members headed by the Librarian. A daily dusting of books is done and occasionally, the vacuum cleaner is used. The Library Committee and the entire Library staff conduct stock verification involving the counting of books and matching the numbers with official records every year. Some books are sent every year for binding.

Sports

Sports Committee holds monthly meetings for the maintenance of sports infrastructure. The grounds and Gymnasium are maintained by the teaching and non-teaching staff of the Department of Physical

Education.

Canteen

Food is prepared and served hygienically by three (03) workers. It is properly cleaned every day with pest control done every three months.

College Garden

The College has a team of five experienced gardeners to maintain the lawns and flora of the College. NSS volunteers also maintain the college garden.

Solar lights and Rooftop Solar Power Plant

A 10 kW Solar Grid Interactive Power Plant and solar lights are maintained by Bikram Solar, a govt. approved agency.

Biogas Plant

Installed in the hostel and maintained by in-house hostel staff. Maintenance is also done by an external agency named Flame and Energy.

File Description	Document
Upload any additional information	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

Response: 22.5

5.1.1.1 Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

2020-21	2019-20	2018-19	2017-18	2016-17
1332	876	528	562	703

File Description	Document
upload self attested letter with the list of students sanctioned scholarship	View Document
Upload any additional information Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years (Data Template)	View Document

5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years

Response: 1.77

5.1.2.1 Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

2020-21	2019-20	2018-19	2017-18	2016-17
71	90	93	0	57

File Description	Document
Upload any additional information	View Document
Number of students benefited by scholarships and freeships institution / non- government agencies in last 5 years (Date Template)	View Document

5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the following

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

Response: A. All of the above

File Description	Document
Details of capability building and skills enhancement initiatives (Data Template)	View Document
Any additional information	View Document
Link to Institutional website	View Document

5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

Response: 11.97

5.1.4.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
297	1643	280	0	0

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	View Document
Any additional information	View Document

5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. Implementation of guidelines of statutory/regulatory bodies
2. Organisation wide awareness and undertakings on policies with zero tolerance
3. Mechanisms for submission of online/offline students' grievances
4. Timely redressal of the grievances through appropriate committees

Response: A. All of the above

File Description	Document
Upload any additional information	View Document
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View Document
Details of student grievances including sexual harassment and ragging cases	View Document

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 3.66

5.2.1.1 Number of outgoing students placed year - wise during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
85	17	21	9	8

File Description	Document
Upload any additional information	View Document
Self attested list of students placed	View Document
Details of student placement during the last five years (Data Template)	View Document

5.2.2 Average percentage of students progressing to higher education during the last five years

Response: 59.78

5.2.2.1 Number of outgoing student progression to higher education during last five years

Response: 486

File Description	Document
Upload supporting data for student/alumni	View Document
Details of student progression to higher education (Data Template)	View Document

5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: IIT-JAM/CLAT/ NET/SLET/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations, etc.)

Response: 100

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: IIT/JAM/ NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations, etc.)) year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
10	8	2	4	2

5.2.3.2 Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
10	8	2	4	2

File Description	Document
Upload supporting data for the same	View Document
Number of students qualifying in state/ national/ international level examinations during the last five years (Data Template)	View Document

5.3 Student Participation and Activities**5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural**

activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.

Response: 6

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
1	2	1	2	0

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national/international level during the last five year	View Document
e-copies of award letters and certificates	View Document
Any additional information	View Document

5.3.2 Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities following duly established processes and norms (student council, students representation on various bodies)

Response:

The college had an elected Student's Union in 2017-2018 and 2018-2019 and in subsequent years representatives were chosen by the authority of the college (as circular related to the election of the students union was withheld) to conduct the activities of Students Union. The major Function of The Students Union / Council is to work in tandem with the College Administration, Teachers, Students, and Parents for the overall Academic and Cultural Improvement of the college.

To Identify the problems (if any) and suggest possible remedial measures to the concerned authorities.

Our college was run by an Administrator for the period of 14.03.2017 to 07.01.2022 after which Governing Body has been constituted. The council has representation in Governing Body and all major statutory committees of the college. The Student's Union/ Council organises several programmes like cultural events, Independence Day celebration sports and games activities, Blood Donation Camp, Teachers' Day Celebration, etc.

File Description	Document
Upload any additional information	View Document

5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 23.4

5.3.3.1 Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
14	35	18	28	22

File Description	Document
Upload any additional information	View Document
Report of the event	View Document
Number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions (Data Template)	View Document

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

The college has an Alumni Association registered under the Societies of Registration Act. 1860.

The details of the contribution extended by the Alumni Association for the growth and academic development of the college in the last five years are:

- 1.Extension of Financial Assistance to the college.
- 2.Submission of feedback with respect to curriculum, teaching, research, and extension activities.
- 3.Participation of Alumni in the extension activities.
- 4.Recommendation for introducing new skill-oriented courses.

5. Motivation of the students in participation of community services and outreach programmes to build their careers towards leadership which in turn helps in National Development and Integration.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

5.4.2 Alumni contribution during the last five years (INR in lakhs)

Response: D. 1 Lakhs - 3 Lakhs

File Description	Document
Upload any additional information	View Document
Link for any additional information	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

Response:

Vision:

The vision of the institution is to achieve excellence in higher education, empowerment through knowledge, inclusive growth for socio-economic change, and sustainable development. Our Institution earnestly endeavors not only towards enlightening the pupil but also for their holistic improvement into responsible citizens and exemplary human beings. So the College aims to mould leaders who are intellectually competent, morally upright, psychologically integrated, physically healthy, and acceptable to society, who will champion the cause of justice, truth, and peace, and who are open to further growth.

Mission:

The mission of the college is to raise the college as “A centre of excellence committed to the perfection of the human personality”. Our mission is to impart quality education and help students excel in their area of interest thereby equipping them to cope with the latest requirements, through innovative techniques and practices. We are convinced that proper education is the best resort to uplift the youth in the rural areas and educationally backward Debra Thana S.K.S. Mahavidyalaya minority community and we are committed to extension of meaningful education to them. We have the mission

- to ensure quality of education.
- to inculcate self-confidence and morality through value-based education.
- to make our students energetic and vigorous to face the challenges to come.
- to make them socially committed and flexible to global changes.
- to make them confident and self-sufficient.

The maximum students of in our college are girls. We have a mission to educate, empower and emancipate them, and making them capable not only for individualistic growth but for financial independence also. The vision and mission of the institution is a reflection of the objectives of the National policies on higher education, in moulding human resources to meet contemporary challenges. The institution follows a three-fold system with academic, co-curricular and extra-curricular programs. The academic design is based on enhancing and empowering the knowledge base of the students. Our vision and mission are in brief:

- Pursuit of Excellence.
- Social Responsibility.
- Love for fellow beings.
- Moral uprightness.

To attain the stated vision and mission, the College has a well-defined organizational structure, which can be divided into two parts on the basis of functions normally performed for the effective management of the college. 'Formulation of Plan' is one part and 'Execution of the Plan' is the other one. The principal is the academic and administrative head of the college and is the chairperson of all subcommittees.

Governing Body/Administrator and Various Sub-committees

Formulation of policies, strategies, and plans is normally done by the Governing Body/ Administrator. Principal, after consultations with the HODs of different Departments and various committees constituted by the Governing Body and Teacher's Council of the college presents to the GB/Administrator proposals/plans for discussion and necessary approval.

IQAC

IQAC conducts the meeting and takes decisions regarding initiatives to be taken for academic development and related activities. The resolutions are forwarded to G.B/Administrator whenever necessary for implementation.

File Description	Document
Paste link for additional information	View Document

6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management

Response:

The Principal is the academic and administrative head of the institution. However, for effective administration and efficient implementation of the academic activities, efforts to decentralize the management are being made through Heads of Departments, and several committees comprising of Teaching Faculties, non-teaching staff as members. The college has a mechanism for delegating authority and providing operational autonomy –Committees and cells are formed with members who are apt/specialised for taking charge of specific events or activities Conveners/co-coordinators and the members are authorized to plan and organize academic programmes and events. The IQAC ensures effective planning and implementation of academic activities through regular meetings and reviewing of these activities.

The Governing Body, as the highest policy making body, is at the top of the structure, representing different cross-sections of population and provides overall guidance/supervision and a deliberate framework. considering the suggestions and recommendations of the various sub-committees. The Administration while dealing with academic matters gives weightage to the recommendations of the Teachers Council and various sub-committees.

The statutory Bodies of the college are-

- The Governing Body.

- Academic Sub-Committee.
- Finance Sub-Committee.
- Purchase Sub-Committee.
- Building Sub-Committee.
- The Teachers Council.

Various committees in the college help in monitoring and facilitating several academic and administrative functions. The decentralization of power is evident from these committees, some of them are statutory and the others are non-statutory in nature. The list of committees is given below:

1. Admission Committee
2. Anti-Ragging Committee
3. Committee for Prevention of Sexual Harassment
4. Grievance Redressal Cell
5. Internal Quality Assurance Cell
6. Research Sub-committee
7. Student Council
8. Routine Sub-committee
9. Cultural Sub-committee
10. Sports Sub-committee
11. Canteen Sub-committee
12. Service book, Pension and Arrear committee
13. Students Aid fund committee
14. Library Committee

Teaching and non-teaching members are incorporated in each of this committee and some have representatives from the students.

Major strategies for decentralization and participative management

- Regular Departmental meetings headed by Heads of the Departments
- Regular meetings of Various subcommittees like the Academic Committee and IQAC
- Feedback collection and analysis for stakeholders
- Principal meets all stakeholders including students every day and visits departments

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.2 Strategy Development and Deployment

6.2.1 The institutional Strategic / Perspective plan is effectively deployed

Response:

Perspective and strategic plans are laid out at the beginning of the year. Principal, in consultation with all the Departments, cells and committees assesses the outcome of the previous year's plans and draws a future plan of action at the end of the academic year. The plan serves as the roadmap for students' achievement and the college's development.

Perspective Plan 2017 -21

- To increase the potential of student intake for current courses and to boost student enrolment and to create rank holders.
- To complete total automation of admission, administrative processes and student database.
- To construct/extend building for classrooms and laboratories.
- To ensure Infrastructural growth in terms of classrooms, Laboratories, Books, Computers and instruments.
- Total automation of the library and library upgradation
- Setting up of modernised seminar hall
- Setting up of Gymnasium
- To introduce new skill-based courses
- To improve the teaching-learning methods based on feedback collected from stakeholders
- To commence functional MoUs related to job-oriented training and placement.
- To enhance the internet services
- To initiate Biogas plant, Vermicomposting, and Rainwater harvesting system to increase ground water level.
- To have a green and clean campus
- Strengthen outreach activities by involving local unprivileged rural children in various activities in the college
- To conduct Environmental Audits, Green audits, and Energy audits.

File Description	Document
Upload any additional information	View Document
strategic Plan and deployment documents on the website	View Document
Paste link for additional information	View Document

6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules and procedures, etc.

Response:

Debra Thana Sahid Kshudiram Smriti Mahavidyalaya is affiliated to Vidyasagar University, Midnapore, Paschim Medinipur. The head of the institution is the Principal. She is aided by the IQAC, Academic Committee, Finance Committee, Purchase Committee, and various subcommittees of the Teachers' Council. The Governing Body is the apex body of the college, in whose absence the Government and University appointed Administrator can exercise the powers of the apex body. The college administration is run in accordance with the West Bengal Universities and Colleges (Administration and Regulation) Act,

2017, and Vidyasagar University statutes. The Governing Body consists of Government nominated President, Principal acting as Secretary of the Body, two Government nominees, two Vidyasagar University nominees, three elected Teachers' Representatives, one elected non-Teaching Staff's Representative. There is provision for a Nominee of the Higher Education Department of the Govt. of West Bengal.

Recruitment and Promotional Policies

The teachers are recruited through the West Bengal College Service Commission. The Commission recommends the names of the Teacher to appoint in the college and the Governing Body/Administrator follow the recommendation. The probationary period is one year for them. Their promotion is based on the period of service and the API score. The State-aided College Teachers (SACT) are appointed by the college through interviews by the Expert Committees and duly approved by the governing body of the college. The state govt. after being satisfied with the transparency of the recruitment process approves of their SACT status. On completion of M. Phil, Ph. D. or qualifying in the NET/SET examinations there are rewards for them in the form of an incremental increase in their remunerations. The yearly increment for their service is also in place. The non-Teaching staff are recruited by the college authority. The posts that have prior sanction and clearance from the govt. of West Bengal are filled up transparently by the Governing Body through an expert committee. Then the state government after being satisfied with the transparency of the process of recruitment approves the selected candidates and issues pay fixation. The probationary period for them is one year. The college also recruits non-teaching staff considering the increase in workload. These staff are recruited on a temporary basis. Although they do not enjoy the benefits of yearly increments in remunerations, their remunerations have increased several times during the last five years.

File Description	Document
Upload any additional information	View Document
Link to Organogram of the Institution webpage	View Document

6.2.3 Implementation of e-governance in areas of operation

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Response: A. All of the above

File Description	Document
Screen shots of user interfaces	View Document
ERP (Enterprise Resource Planning) Document	View Document
Details of implementation of e-governance in areas of operation, Administration etc	View Document

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

The college has a number of welfare measures for teaching and non-teaching staff.

- Faculty members are deputed to attend Orientation and Refresher Programme 'on duty'.
- Casual leave, Maternity leave, Medical leave, and Earned leave are permitted.
- Employees Provident Fund scheme is implemented for Casual non-teaching staff.
- Fund provided for the non-teaching staff as interest-free loan in case of exigency.
- Employees Credit Co-operative society is there.
- Gymnasium facility for staff.
- Training program for non-teaching staff organized for professional development.

File Description	Document
Upload any additional information	View Document

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 0.22

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
1	0	0	0	0

File Description	Document
Upload any additional information	View Document
Details of teachers provided with financial support to attend conference, workshops etc during the last five years	View Document

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 0.4**6.3.3.1 Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
2	0	0	0	0

File Description	Document
Upload any additional information	View Document
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff	View Document

6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).**Response:** 23.79**6.3.4.1 Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
14	6	5	5	6

File Description	Document
Upload any additional information	View Document
IQAC report summary	View Document
Details of teachers attending professional development programmes during the last five years	View Document

6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff**Response:**

Performance Appraisal System for teaching and non-teaching staff is carried out in the following manner-

- 1.Submission of the academic audit report to the university every year and its analysis in IQAC and Academic Committee
- 2.Activity Report submitted to IQAC for compilation in Annual Report of the college
- 3.Self-appraisal reports submitted by teachers during CAS have been placed in IQAC
- 4.Feedback analysis reports of teachers are discussed in the Academic committee and G.B.

The analysis and subsequent evaluation reports undertaken under the above process are analyzed in the meetings of the Academic Committee, IQAC, and then in the Governing Body. The Governing Body advises suitable remedial measures for low-performing teachers for improvement in the form of appeal and control. The appraisal system for the Non Teaching staff is based on punctuality, execution of duties, proactiveness, and general demeanour. Besides taking routine reports from HODs regarding the non-teaching staff assigned to the respective departments, the principal also regularly checks the neatness of the departments, classrooms, labs and other facilities available and takes stringent action on the erring staff if facilities are found in an unsatisfactory state.

File Description	Document
Upload any additional information	View Document

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

The accounts of the college are audited regularly; internally by auditors nominated by the Governing Body of the college and externally by Government Auditors nominated by the Department of Higher Education, Govt. of West Bengal. The audit reports are also placed before the Governing Body for necessary analysis.

File Description	Document
Upload any additional information	View Document

6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

Response: 74490

6.4.2.1 Total Grants received from non-government bodies, individuals, Philanthropers year wise during the last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
17490	39800	11700	2500	3000

File Description	Document
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the last five years	View Document
Annual statements of accounts	View Document

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

Revenue from Student Fees

Fee collection from students is the main source of funds. Development fund generated from student collection is utilised for infrastructural up-gradation and General fund for remuneration and recurring costs like maintenance works.

Government and UGC grant

College submits proposals to the Department of Higher Education, Government of West Bengal and obtains grants from time to time for construction of classrooms etc. The college also generates some funds from, MLAs, MPs and donations from alumni and patrons for the development of the college.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

IQAC has contributed by better coordination and communication to the departmental heads at the beginning of each academic session to coordinate work allotments of teachers is done by the IQAC so that teachers with specialized skills are utilized optimally for duties in other departments as well, beyond their departmental obligations, so as to benefit students of other departments as well.

The IQAC's made all-round effort to motivate teachers to constantly update their teaching methodologies and skills with the changing times. In the pandemic situation, the introduction of e-teaching-learning and

evaluation process-LMS, DSPACE etc enhances the quality of knowledge management of the students. In spite of the rural setting, the college has made infrastructural revamping and provided encouragement and training to teachers so that they are able to upgrade themselves for utilisation of these tools for teaching to the students.

The IQAC makes a concerted effort to coordinate such activities for enhancing the teaching-learning process and interdepartmental cooperation. Implementation of e-teaching-learning and evaluation process by using the latest ICT tools and teaching aids.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities (For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives)

Response:

- 1.Implementation of Blended Learning (offline and online learning) in the current situation - Implementation of online learning through online platforms like Google Meet using G-suit accounts of the college, using LMS as a teaching tool, and Digital library with the use of D-Space for e-book repository, and INFLIBNET access for students. Assessment through online tests and assignments.
- 2.Sensitising and Training teachers in innovative trends and methodologies through Seminars, webinars, and workshops.
- 3.Monitoring the academic activities-formulation of the academic calendar, and analysis of feedback from stakeholders for concrete actions towards redressal of grievances/shortcomings are the activities that are targeted towards quality assurance. University performance of the students is analysed to get a better feel of departments which may require revamping in terms of manpower or teaching aids.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.5.3 Quality assurance initiatives of the institution include:

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
- 2.Collaborative quality initiatives with other institution(s)**
- 3.Participation in NIRF**
- 4.any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

Response: C. 2 of the above

File Description	Document
Upload details of Quality assurance initiatives of the institution	View Document
Upload any additional information	View Document
Paste web link of Annual reports of Institution	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.

Response:

The discipline committee and IQAC of our college formulate the annual plan to implement gender equity in principle and practice. The College organizes seminars, discussions, outreach activities and workshops on gender issues, with awareness about laws against sexual abuse, sexual harassment in the workplace, women's rights and domestic violence, POSCO, etc. Seminars and workshops on Women and Human rights are organized with the help of reputed advocates. The following initiatives have been taken.

Facilities and provisions for the safety and well-being of girl students

- There is a separate common room for female students with all necessary facilities.
- Lady Attendants are provided in the Girl's Common Room.
- 26 HD & 29 IP CCTV cameras are installed at college gates and all corners of the campus for the continuous surveillance of the premises for heightening security in the college.
- Security guards are stationed at college gates and at least two guards in different locations on the campus.
- Help Desk is run by the women employee in the office for girls Students
- Helpline for Girl students is displayed throughout the campus, displayed on the website and also circulated through social media so that they reach all girl students of the college.
- Sanitary Napkin vending machines and incinerators are installed in Girl's toilets.
- Self-defence Martial Art training programs for students are organised regularly.
- Security at the Girls' Hostel is also strictly maintained. The resident lady superintendent along with full-time teachers acting as super of the Girls' Hostels monitor the security of the boarders. Separate Lady attendant for Hostel.
- ID Cards are issued to the students to prevent the entry of outsiders.

Strict monitoring of gender equity

- The college has an Internal Complaints Committee and Prevention of Sexual Harassment Cell duly constituted as per guidelines the contact numbers of members being displayed on campus and college website.

- In addition to these, the college has a duly constituted Anti-Ragging Committee and Discipline Committee to ensure safety and protect the interests of students.
- Online and offline mode of compliant registration for girls students is available for any violation of women's rights. The link is provided on the website.
- Every year, special lectures by invited speakers are organized by the departments and alumni association as well to spread awareness of gender rights, domestic violence, etc. among the girls' students
- The Bratachari team organizes cultural events to motivate the girl students about social responsibility, duty as a citizen, and spiritual idealistic life and also bring out their hidden talents so that they never feel marginalized in society. The practice of five bratas Knowledge, Labour, Truth, Unity, and Joy is imparted to the Girl students.
- To spread awareness among the girls' students, a special paper as prescribed in the syllabus on Women's Writing (English literature, sem-v, cc-12, Philosophy, Ge-2, Political Science- sem-1, CC-1) is taught in classes to spread knowledge of women's rights, patriarchal oppression, etc.
- A special session for girls' students at Gymnasium is allotted keeping in mind the safety and security. A lady trainer is assigned for the smooth running of the gym during the session.

Common Rooms

- A separate Common Room for girl students is available.

Day Care Center for Young Children

- The Daycare center is available for children of teaching and non-teaching staff who are below 5 years of age.

File Description	Document
Link for specific facilities provided for women in terms of: a. Safety and security b. Counselling c. Common Rooms d. Day care center for young children e. Any other relevant information	View Document
Link for annual gender sensitization action plan	View Document

7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures

1. Solar energy
2. Biogas plant
3. Wheeling to the Grid
4. Sensor-based energy conservation
5. Use of LED bulbs/ power efficient equipment

Response: A. 4 or All of the above

File Description	Document
Geotagged Photographs	View Document
Any other relevant information	View Document
Any other relevant information	View Document

7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)

- Solid waste management
- Liquid waste management
- Biomedical waste management
- E-waste management
- Waste recycling system
- Hazardous chemicals and radioactive waste management

Response:

Waste generated in our college comes from various sources which include the hostel kitchen, canteen, offices, classrooms, and laboratories. The waste is segregated at the source in different coloured collector bins - Red for Bio-Medical waste, Blue for non-degradable, and Green for degradable wastes. Bio-Medical waste from laboratories is incinerated or destroyed in a shredder. Degradable waste which includes mainly kitchen waste, food waste, paper, and leaf litter is channelled into a **Biogas facility** and a significant portion of this waste is used in our **Vermicompost facility** along with cow manure for the generation of vermicompost for our garden and as well as for marketing in the local market.

So, in our college, we are trying to convert our organic waste into eco-friendly biogas through biogas technology. This not only saves the cost of LPG per month in the hostel but also gives high-quality organic manure. This technology is non-toxic, free from any contamination, chemical resistant, anti-corrosive, anti-acidic, smooth, and sanitary, and blended with stabilizers. Whereas some portion is converted to vermicompost in our 10 unit vermicompost tanks.

Waste materials like plastic, glass, etc. are collected and sold out to scrap vendors from time to time. The E-waste collected is stored in the storeroom and disposed of every year accordingly. An AMC has been done with Aditya Infotech for the disposal of E-waste.

Solid Waste Management

Vermicompost units and a biogas plant are installed in the college which helps in recycling and reuse of

degradable solid waste generated on the campus. Non-degradable waste is disposed off from time to time.

Vermicompost

Vermicompost is the product of the decomposition process using various species of worms, usually red wigglers, white worms, and other earthworms, to create a mixture of decomposing vegetable or food waste, bedding materials, and vermicompost. The Compost generated is used in our own garden and also sold in the local market.

Rainwater harvesting

A network of pipes drains the rooftop rainwater into the water reservoir, i.e., the pond located inside the campus.

Biomedical waste management

Incinerators and shredders are used to destroy biomedical waste generated from science laboratories.

E-waste management

Our college has AMC with Aditya infotech for e-waste management.

File Description	Document
Link for Relevant documents like agreements/MoUs with Government and other approved agencies	View Document
Link for Geotagged photographs of the facilities	View Document

7.1.4 Water conservation facilities available in the Institution:

- 1. Rain water harvesting**
- 2. Borewell /Open well recharge**
- 3. Construction of tanks and bunds**
- 4. Waste water recycling**
- 5. Maintenance of water bodies and distribution system in the campus**

Response: B. 3 of the above

File Description	Document
Geotagged photographs / videos of the facilities	View Document
Any other relevant information	View Document
Link for any other relevant information	View Document

7.1.5 Green campus initiatives include:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

Response: A. Any 4 or All of the above

File Description	Document
Various policy documents / decisions circulated for implementation	View Document
Geotagged photos / videos of the facilities	View Document
Any other relevant documents	View Document
Link for any other relevant information	View Document

7.1.6 Quality audits on environment and energy are regularly undertaken by the Institution and any awards received for such green campus initiatives:

1. Green audit
2. Energy audit
3. Environment audit
4. Clean and green campus recognitions / awards
5. Beyond the campus environmental promotion activities

Response: A. Any 4 or all of the above

File Description	Document
Reports on environment and energy audits submitted by the auditing agency	View Document
Certification by the auditing agency	View Document
Certificates of the awards received	View Document
Any other relevant information	View Document
Link for any other relevant information	View Document

7.1.7 The Institution has disabled-friendly, barrier free environment

1. Built environment with ramps/lifts for easy access to classrooms.
2. Divyangjan friendly washrooms

3. Signage including tactile path, lights, display boards and signposts
4. Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

Response: A. Any 4 or all of the above

File Description	Document
Policy documents and information brochures on the support to be provided	View Document
Geotagged photographs / videos of the facilities	View Document
Any other relevant information	View Document
Link for any other relevant information	View Document

7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).

Response:

Measures for equal opportunities

- The College imparts its students mutual respect, effective interpersonal relationship, love for the motherland and clear communication and explicit understanding to create an inclusive environment with tolerance and harmony towards cultural, regional, linguistic, communal socio-economic and other diversities, staff members also preach and practice these values among the students during the course of teaching every day.
- The socially-backwards students like ST/SC/OBC (non-creamy layer)/Minorities are offered special privileges for admission by relaxation of the entry marks, by offering different types of incentives and scholarship opportunities from the college resources State Government and UGC.
- SC/ST Cell is active and contact numbers of members are displayed on the website of the college.
- Online complaints can be submitted through the website link.
- Webinars are held to aware the students of various schemes like Student Credit card and scholarships so that financially weak students can avail these opportunities.
- Scholarship helpdesk aids students who are economically weak but deserve to undergo to higher studies by helping them to get financial aid from the government and non-government agencies. College provides concessions to needy students.
- The college promotes social responsibilities and leadership roles among its students and staff

through:

1. Organizing Community Services and participation of the staff and students through NSS programmes, Eco Club, Covid-19 Help Group, Say No to Drugs Club, Fitness Club, Blood Donation Camp, Mask and Sanitizer Distribution, Diet Survey, etc.
 2. Organizing Awareness Programmes on topics related to Human Rights, Women's issues, Legal aids, etc. with the staff and students of the college.
 3. Organizing extra co-curricular activities, and cultural and literary programmes involving local unprivileged children in various activities like cultural and sports events in the college.
- Mentor-group meetings are held regularly and students are encouraged to share their problems – academic or personal with their mentors.
 - Teachers adopt the bi-lingual mode of teaching, wherever required, to assist students with linguistic challenges. This helps students enhance their academic performance.

File Description	Document
Link for supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View Document
Link for any other relevant information	View Document

7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).

Response:

Programmes instilling citizens' responsibilities

The college fosters community responsibility by organising blood donation camps routinely. In every camp, around 100 volunteers donate blood. They also organise book, food, and cloth donation programmes regularly. Collection desks are set up in college and collected items are distributed amongst the people from marginalised backgrounds.

The College is initiating various activities for inculcating values for being responsible citizens as reflected in the Constitution of India. The constitutional obligations on the part of the citizens are values, rights, duties and responsibilities. To sensitize students and staff of the College to the constitutional obligations, many events are celebrated with zeal and rejuvenated interest. As a part of strengthening the democratic values, seminars are organized by many departments every year to spread awareness among students and

for promoting active participation in the electoral process. Voter awareness camps are organized by the block development office.

It also focuses on all activities meant to generate voter awareness, thereby leading to voter empowerment and eventually strengthening participatory democracy in India, with particular emphasis on the participation of youth. 26th January “Republic Day” is celebrated every year to commemorate the adoption of the constitution. On this day flag is hoisted. Speech on constitution formation and its importance are delivered by faculty members and the Principal of the College. The students come to know their duties towards their motherland and also the rights provided to each individual by our constitution for the promotion of global health, harmony and peace.

June 21st is observed as “International Yoga Day”. Meditation, Yoga and Pranayama are practised by the students. Independence Day is celebrated annually on August 15 at the College premises.

The college renders national service by organizing Road-Safety Awareness programmes routinely. Students are informed about traffic rules and regulations and instil the importance of safeguarding human life.

To promote a sustainable environment, Swachh Bharat campaigns and Tree Plantation drives are organised. As part of the campaigns, environmentally safe practices such as plastic ban, tobacco bans, the importance of water conservation, and pollution-free zones are promoted regularly. Awareness programmes for proper E-waste disposal are also organised.

Democratic values

The college enshrines the sovereign and democratic values of our nation by commemorating Independence Day and Republic Day annually. Seminars and webinars on Indian democracy are organised each year by the Department of Political Science.

Citizens’ rights

A programme involving local police personnel on cyber security is organized.

File Description	Document
Link for details of activities that inculcate values necessary to render students in to responsible citizens	View Document
Link for any other relevant information	View Document

7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.

- 1. The Code of Conduct is displayed on the website**
- 2. There is a committee to monitor adherence to the Code of Conduct**

3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff

4. Annual awareness programmes on Code of Conduct are organized

Response: A. All of the above

File Description	Document
Details of the monitoring committee composition and minutes of the committee meeting number of programmes organized reports on the various programs etc in support of the claims	View Document
Code of ethics policy document	View Document

7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).

Response:

Debra Thana Sahid Kshudiram Smriti Mahavidyalaya celebrates national and international commemorative days to inculcate constitutional values and responsibilities, encourage the patriotic spirit and foster unity among fellow citizens.

- Independence Day and Republic Day are celebrated in the college by hoisting the National flag, singing patriotic songs, rally and in the pandemic times by masks and sanitiser distribution.
- National Youth Day is celebrated every year on the 12th of January to observe the birthday of Swami Vivekananda. Debates, essay writing, and extempore competitions are organized to spread the messages of Swami Vivekananda amongst the youth.
- International Mother Language Day is observed on 21st February to promote the preservation and protection of our mother language by organizing seminars.
- International Women's Day is celebrated on 8th March. On this occasion, various competitions like poster competitions, cultural competitions etc. are organised in the college to celebrate women-power. The Women's Cell addresses issues related to gender disparity and promotes gender equity in our society. Women working in the surrounding area in Hospitals, Police stations, and administrative offices are felicitated.
- International Day for Biological Diversity is celebrated every year. Student activities are organised to engage young minds towards new possibilities.
- Important **environment-related days** are commemorated at Debra Thana Sahid Kshudiram Smriti Mahavidyalaya to promote awareness about the importance of a safe environment and the conservation of natural resources.
- World Environment Day is observed every year on 5th June. Students are encouraged to plant trees

and post their photographs. Various competitions like poster making, slogan writing, essay writing, etc. are organised on this occasion.

- International Yoga Day is celebrated every year on 21st June to mark the practice of self-discipline and the tradition of well-being continuing for thousands of years in India.
- NSS Day (24th September) is celebrated with various programmes including plantation and community cleaning activities.
- College Foundation Day (17th November) is observed in the presence of local villagers, dignitaries, and invited guests and the annual report is read out by the principal of the college.
- AIDS Day (1st December) is observed to raise medical awareness on how to prevent the disease. A students' rally is organized with placards and flex.
- Kshudiram Bose's (after whom our college is named) Birthday (3rd December 2021) and also Self-immolation day (11th August) are observed along with students and lectures on India's freedom movement are organized.
- Eco-Club was formed for generating Environment awareness. Eco-Club Registrar is maintained to keep all updates of meetings with the students and also tree, sapling plantation programmes are organized.
- The college actively participates in the Swachh Bharat Abhiyaan by ensuring proper sanitation facilities, dustbins on the campus, and hygiene in the toilets.

File Description	Document
Link for Annual report of the celebrations and commemorative events for the last five years	View Document
Link for Geotagged photographs of some of the events	View Document

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Response:

Institutional Best Practice -1

Title of the Practice- Inclusive Teaching Environment

The objective of the best practice

To reach out to the maximum number of students of first-generation learners as a major section of the student community belongs to the rural areas, and is financially backward. Keeping in mind these factors, our primary concern is to provide opportunities for higher education with minimum cost, skill-based courses, and guidance to secure employment. Also, the aim is to make them technologically enabled to cope with the modern ways of learning.

The Context

Dedicated to serving the new generation of youths in the surrounding areas of the college which was built on the blood, sweat, and land of local villagers, the conventional teaching practice has been upgraded with the help of digital platforms in this pandemic situation and skilled-based courses have been strengthened.

The Practice

Our college is located in a rural, backward district where a major section of the population depends on agriculture, a significant population hails from financially backward and weaker sections of the society and still a significant proportion of our students are first-generation learners. Keeping these factors in consideration, our primary target and challenge is to provide our students with the opportunity for Higher Education at a minimum financial cost, provide them with skill-based training, and also to upgrade them by imparting soft skills and basic computer handling efficiency. Mental boost and financial support are ensured to reduce the dropout rate which occurs due to a variety of reasons.

In the pandemic situation, **the conventional teaching-learning process has been upgraded and amalgamated with digital platforms** to reach out to students even in remote rural areas. Social platforms are used to communicate with the students, with the aim of imparting quality education which will ultimately benefit the learners and with the aim to reduce dropouts which occur due to various financial and social reasons.

Segregation of learners with regards to their learning abilities at the very beginning and creation of **mentor groups** is done.

The **scholarship helps desk** work towards guiding and online filling and submission of scholarship applications to different government and non-government agencies is done.

Psychological counseling by mentors is also a continuous process.

Along with standard and conventional modes of classroom teaching, the college has successfully used **Learning Management System** in providing e-study materials, Virtual classes and online assessments have been conducted using LMS.

The **Official Facebook page** and **WhatsApp groups** have been used effectively for the interchange of information and as modes of communication with the students.

The **official YouTube channel** is effectively used as a teaching tool along with G-suite accounts for live google meet classes.

Digital library with e-books using **DSpace**, institutional repository and **INFLIBNET** login access for students of all departments have been used effectively for the aid of students.

Thus, the college tries to blend conventional methods of teaching-learning with digital learning.

In addition, **Skill-based training in Hardware, Soft Skills, Basic Computer training, Automobile servicing**, and Mushroom cultivation is done after class hours to empower them with various skills for self-reliance and entrepreneurship development to make them job-ready.

Evidence of Success

Communication and Goodwill of the institution have significantly brought widespread recognition through this inclusive teaching environment in this Pandemic situation. Students have been able to keep direct access with their respective teachers to be able to keep regular updates on classes and other academic purposes. In spite of hindrances due to this pandemic situation, all students could appear in exams with no dropouts.

Problems Encountered and Resources Required

All the students residing in remote villages could not be accessed or provided the upgraded digital learning. An individual student monitoring system has to be looked after with care.

2nd Best Practice

Title of the Practice – Promotion of Sustainable Environment

Objectives of the Best Practice

Environmental sustainability is of great importance in the light of ever-increasing environmental degradation, and it can be accomplished with the implementation of eco-friendly activities. The objectives of nurturing environment sustainability are:

- To promote an eco-friendly environment and to find out innovative ways of sustainable use of natural resources.
- To maintain a pollution-free, healthy, and eco-friendly green camp and to reduce overall carbon footprint and ecological disorders.
- To bring about a significant positive change in the pollution levels and ensure healthier lives for all of us.

Context

Our college has abundant plants and sunlight. It is of immense importance to transform productively green waste and sunlight into sources of sustenance. Our college has implemented mechanisms by which wastes can be utilized for the production of compost, and for its use as fertilizer in the college garden. The greenery of the college campus is an oasis amid the neighbouring rural commercial establishments.

Tapping the sunlight for generating solar energy is an important step toward reducing carbon footprints. The energy thus generated fulfills about half the energy requirements of the college. To sustain the clean and green environment of the college, a balance between utilization and transformation/disposal of waste has to be maintained. A large quantity of green waste is generated on the college premises, which is effectively composted as manure, and the generation of biogas is done.

The Practice

Our college is determinedly committed to creating an eco-friendly and sustainable campus. Instilling the urgency of environmental conservation and environment sustainability among the students and staff as well as realised through the following practices:

(i) Events and campaigns

The college regularly organises various events and campaigns to spread environmental awareness:

- Save Paper campaign.
- Several Campaigns for discouraging the use of polythene. Several campaigns by Eco-Club and NSS for creating awareness through social media are conducted. Student volunteers interact with the public to generate consciousness among them about the responsible use of natural resources.

(ii) Maintaining a green campus and a medicinal garden

- Our college has a lush green vehicle-free campus. A dedicated area for parking has been allotted near the main gate; vehicle movement and parking on the main campus are prohibited.
- The college has about 363 varieties of trees, many species of birds, and aquatic flora and fauna in the pond located inside the campus that balances the ecosystem of the surrounding area.
- A medicinal garden on the premises, with nearly 50 different species of medicinal plants, provides a healthful ambiance in the college.

(iii) The Solar Power Plant

- A 10 KWH solar-power plant was installed on the college rooftop and has been operational since December 2016.

(iv) Solar Lights:

- The campus is enlightened with street solar lights throughout the campus.

(v) Vermicompost Unit

- The Vermicompost Unit of our college converts green and food waste to vermicompost, being used in the college garden.

(vi) Biogas plant:

- Bio-gas plant installed in the campus which supplies LPG to the hostel kitchen is an eco-friendly

approach.

(vii) Rainwater harvesting:

- A network of pipes collects the rainwater from the roof-tops and channelizes them to the water body inside the campus.

Evidence of Success:

Reduction in electricity:

The electricity bill of the college has considerably reduced after the successful implementation of the rooftop solar power plant.

Reduced carbon footprint:

The college has significantly reduced the carbon footprint that occurs because of conventional sources of power generation.

Use of solar lamps:

Following the example of our college, other institutions have made efforts to install solar power plants in their premises. Students and staff in the college have been using solar lamps instead of electric lamps.

Genuine awareness among staff and students:

We have been able to create awareness amongst staff and students of our college regarding the environment and the need for sustainability. Our students have received appreciation from the public during several campaigns; many have promised to use the resources wisely and make all efforts to protect and conserve the environment.

Problems encountered and resources required:

Heavier initial cost and investments:

Shifting to renewable resources is a costly affair and support and involvement from the government front is a prerequisite in terms of financial assistance and subsidy.

Greater Challenges in motivating all academic fraternities:

The whole fraternity needs to be educated and motivated toward sustainability. Continuous efforts are made to create a general shift in the mindsets of the students and college staff toward promoting environmental consciousness.

File Description	Document
Link for Best practices in the Institutional web site	View Document

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Debra Thana Sahid Kshudiram Smriti Mahavidyalaya is located in a rural, backward area and the college was built on the land donated by local farmers and from the fund raised by local teachers and farmers with the dream that their wards will get opportunities for accessing higher education near to their residence at affordable cost. Our institutional distinctiveness lies in the fact that due to its locational status where a significant student population hails from financially backward and weaker sections, our primary target and challenge is to provide our students with the opportunity for Higher Education at a minimum financial cost, our college has upgraded itself as per need of the hour and amalgamated conventional teaching-learning methods with digital learning. The official Facebook page and WhatsApp groups have been used effectively for the interchange of information and as modes of communication with students during the pandemic. Official YouTube channel is effectively used as a teaching tool along with G-suite accounts for live google meet classes. Effective use of the Learning Management System with class notes and regular assessments is done. Digital library with e-books using D space, institutional repository, and INFLIBNET login access for students of all departments have been used effectively for the aid of students.

Scholarships from government and non-government sources have been made available to ensure a reduced drop out. Counselling for both students and often parents by the mentor group also ensures that the student does not leave the college without fulfilling their pursuit of higher education.

In addition to conventional teaching-learning, Skill-based training in Hardware, Soft Skill development, Basic Computer training, Automobile servicing, and Mushroom cultivation is done after class hours to empower them with various skills for self-reliance and entrepreneurship development and to make them job-ready. Our college has registered as a skilled partner for providing training under Utkarsha Bangla Scheme of the Department of Technical Education, Govt. of West Bengal. Job fairs are organized and off-campus placement drives are coordinated. Collaboration with NASSCOM, ASDC, Debra super specialty Hospital, Akhyarekha Foundation, and Anudip Foundation for internship/field visit, Job oriented training and placement is in place.

The college organizes outreach programme involving local unprivileged children involving them in cultural programme and sports of the college, Blood donation camps, Plantation programs are organized regularly, and traffic awareness rally and initiative to create awareness among rural women towards nutritious but cheap diet is carried out. In the pandemic, colleges prepared and distributed sanitizer to the surrounding local population. **Our college has therefore created a holistic environment for learning with the blending of conventional teaching-learning method with ICT so that students develop proficiency not only in their own subject but grows into skilled individuals, compassionate and abiding citizens of this nation.**

File Description	Document
Link for appropriate web in the Institutional website	View Document

NAAC

5. CONCLUSION

Additional Information :

Debra Thana Sahid Kshudiram Smriti Mahavidyalaya has made noteworthy progress and development in all fields of academic and administrative infrastructure in the last four years after the first accreditation of the college was done in January 2017. After the joining of a permanent Principal and engagement of a new set of administrators and with the formation of the full-fledged governing body, policy-making and its execution were made time-bound and the positive changes are visible in all facets of the institutional activity. Each and every classroom and laboratory has been renovated, upgraded with modern tools, library modernized and automated, modernized seminar hall, gymnasium, the campus made cleaner and greener, collaborations with 28 organizations/colleges, the introduction of various skill-based courses, and most importantly availability of 95 full-time, permanent government-appointed teachers have made a significant upliftment in the fields of teaching-learning, extension, and outreach activity and in the overall performance of the institution.

Concluding Remarks :

Our institution aims to achieve an all-round academic development of the students 70% of whom are girl students and nearly 50% belonging to the backward sections of the community. The college also recognizes that in spite of its continuous efforts, it has weaknesses to overcome and many areas of improvement are there which we can achieve involving all stakeholders making our institution achieve its objectives.

The ongoing COVID-19 pandemic posted a challenge as physical presence of the students in the classrooms were not permissible and central facilities like Library were closed in the academic session 2020-21 which continued till November 2021. We had put in all our resources and channelized our efforts to adopt to the changing scenario imparting quality education in online mode with access to e resources.

The college has generated goodwill and enjoys the moral support of the people of this area.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																				
1.1.3	<p>Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years</p> <ol style="list-style-type: none"> 1. Academic council/BoS of Affiliating university 2. Setting of question papers for UG/PG programs 3. Design and Development of Curriculum for Add on/ certificate/ Diploma Courses 4. Assessment /evaluation process of the affiliating University <p>Answer before DVV Verification : B. Any 3 of the above Answer After DVV Verification: B. Any 3 of the above</p>																				
1.2.1	<p>Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented</p> <p>1.2.1.1. Number of Programmes in which CBCS / Elective course system implemented. Answer before DVV Verification : 19 Answer after DVV Verification: 19</p>																				
1.2.2	<p>Number of Add on /Certificate programs offered during the last five years</p> <p>1.2.2.1. How many Add on /Certificate programs are offered within the last 5 years. Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>6</td> <td>4</td> <td>1</td> <td>1</td> <td>0</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>6</td> <td>4</td> <td>1</td> <td>1</td> <td>0</td> </tr> </tbody> </table>	2020-21	2019-20	2018-19	2017-18	2016-17	6	4	1	1	0	2020-21	2019-20	2018-19	2017-18	2016-17	6	4	1	1	0
2020-21	2019-20	2018-19	2017-18	2016-17																	
6	4	1	1	0																	
2020-21	2019-20	2018-19	2017-18	2016-17																	
6	4	1	1	0																	
1.2.3	<p>Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years</p> <p>1.2.3.1. Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>1046</td> <td>739</td> <td>100</td> <td>100</td> <td>0</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p>	2020-21	2019-20	2018-19	2017-18	2016-17	1046	739	100	100	0										
2020-21	2019-20	2018-19	2017-18	2016-17																	
1046	739	100	100	0																	

2020-21	2019-20	2018-19	2017-18	2016-17
1046	739	100	100	0

1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years

1.3.2.1. Number of courses that include experiential learning through project work/field work/internship year-wise during last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
9	9	11	10	10

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
9	9	11	10	10

1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

1.3.3.1. Number of students undertaking project work/field work / internships

Answer before DVV Verification : 185

Answer after DVV Verification: 184

1.4.1 Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders

1) Students

2) Teachers

3) Employers

4) Alumni

Answer before DVV Verification : B. Any 3 of the above

Answer After DVV Verification: B. Any 3 of the above

1.4.2 Feedback process of the Institution may be classified as follows:

Options:

- 1. Feedback collected, analysed and action taken and feedback available on website**
- 2. Feedback collected, analysed and action has been taken**
- 3. Feedback collected and analysed**
- 4. Feedback collected**

5. Feedback not collected

Answer before DVV Verification : A. Feedback collected, analysed and action taken and feedback available on website

Answer After DVV Verification: B. Feedback collected, analysed and action has been taken

2.1.1

Average Enrolment percentage (Average of last five years)**2.1.1.1. Number of students admitted year-wise during last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
2043	2095	1599	1277	1933

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
2043	2095	1599	1277	1933

2.1.1.2. Number of sanctioned seats year wise during last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
2096	2186	1954	1631	2082

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
2096	2186	1954	1631	2082

2.1.2

Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)

2.1.2.1. Number of actual students admitted from the reserved categories year-wise during the last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
570	616	320	432	441

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
479	523	305	351	400

Remark : As per the documents provided

2.3.3	<p>Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)</p> <p>2.3.3.1. Number of mentors Answer before DVV Verification : 95 Answer after DVV Verification: 95</p>																				
2.4.2	<p>Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)</p> <p>2.4.2.1. Number of full time teachers with <i>Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt.</i> year wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="308 669 1046 804"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>13</td> <td>9</td> <td>6</td> <td>5</td> <td>2</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="308 882 1046 1016"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>4</td> <td>4</td> <td>2</td> <td>1</td> <td>2</td> </tr> </tbody> </table> <p>Remark : As per the documents provided</p>	2020-21	2019-20	2018-19	2017-18	2016-17	13	9	6	5	2	2020-21	2019-20	2018-19	2017-18	2016-17	4	4	2	1	2
2020-21	2019-20	2018-19	2017-18	2016-17																	
13	9	6	5	2																	
2020-21	2019-20	2018-19	2017-18	2016-17																	
4	4	2	1	2																	
2.4.3	<p>Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)</p> <p>2.4.3.1. Total experience of full-time teachers Answer before DVV Verification : 195 Answer after DVV Verification: 182</p> <p>Remark : As per the supporting documents provided</p>																				
2.6.3	<p>Average pass percentage of Students during last five years</p> <p>2.6.3.1. Number of final year students who passed the university examination year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="308 1693 1046 1827"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>810</td> <td>663</td> <td>711</td> <td>740</td> <td>589</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="308 1906 1046 2040"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>810</td> <td>663</td> <td>711</td> <td>740</td> <td>589</td> </tr> </tbody> </table> <p>2.6.3.2. Number of final year students who appeared for the university examination year-</p>	2020-21	2019-20	2018-19	2017-18	2016-17	810	663	711	740	589	2020-21	2019-20	2018-19	2017-18	2016-17	810	663	711	740	589
2020-21	2019-20	2018-19	2017-18	2016-17																	
810	663	711	740	589																	
2020-21	2019-20	2018-19	2017-18	2016-17																	
810	663	711	740	589																	

wise during the last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
813	663	746	773	620

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
813	663	746	773	620

3.1.2 Percentage of teachers recognized as research guides (latest completed academic year)**3.1.2.1. Number of teachers recognized as research guides**

Answer before DVV Verification : 1

Answer after DVV Verification: 1

3.1.3 Percentage of departments having Research projects funded by government and non government agencies during the last five years**3.1.3.1. Number of departments having Research projects funded by government and non-government agencies during the last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

3.1.3.2. Number of departments offering academic programmes

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
21	20	19	19	19

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
21	20	19	19	18

Remark : As per HEI

3.2.2	<p>Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the last five years</p> <p>3.2.2.1. Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year-wise during last five years Answer before DVV Verification:</p> <table border="1" data-bbox="306 389 1046 524"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>1</td> <td>1</td> <td>1</td> <td>0</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="306 602 1046 736"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>1</td> <td>1</td> <td>1</td> <td>0</td> </tr> </tbody> </table>	2020-21	2019-20	2018-19	2017-18	2016-17	1	1	1	1	0	2020-21	2019-20	2018-19	2017-18	2016-17	1	1	1	1	0
2020-21	2019-20	2018-19	2017-18	2016-17																	
1	1	1	1	0																	
2020-21	2019-20	2018-19	2017-18	2016-17																	
1	1	1	1	0																	
3.3.1	<p>Number of Ph.Ds registered per eligible teacher during the last five years</p> <p>3.3.1.1. How many Ph.Ds registered per eligible teacher within last five years Answer before DVV Verification : 3 Answer after DVV Verification: 3</p> <p>3.3.1.2. Number of teachers recognized as guides during the last five years Answer before DVV Verification : 1 Answer after DVV Verification: 1</p>																				
3.3.2	<p>Number of research papers per teachers in the Journals notified on UGC website during the last five years</p> <p>3.3.2.1. Number of research papers in the Journals notified on UGC website during the last five years. Answer before DVV Verification:</p> <table border="1" data-bbox="306 1375 1046 1509"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>12</td> <td>06</td> <td>08</td> <td>10</td> <td>11</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="306 1588 1046 1722"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>6</td> <td>6</td> <td>4</td> <td>5</td> <td>4</td> </tr> </tbody> </table> <p>Remark : As per the supporting documents provided</p>	2020-21	2019-20	2018-19	2017-18	2016-17	12	06	08	10	11	2020-21	2019-20	2018-19	2017-18	2016-17	6	6	4	5	4
2020-21	2019-20	2018-19	2017-18	2016-17																	
12	06	08	10	11																	
2020-21	2019-20	2018-19	2017-18	2016-17																	
6	6	4	5	4																	
3.3.3	<p>Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years</p> <p>3.3.3.1. Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years Answer before DVV Verification:</p>																				

2020-21	2019-20	2018-19	2017-18	2016-17
11	07	12	08	08

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
6	7	7	8	1

Remark : As per the supporting documents

3.4.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years

3.4.2.1. Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
0	1	0	0	0

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
0	1	0	0	0

3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years

3.4.3.1. Number of extension and outreach Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
07	13	08	10	08

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
1	8	4	6	3

Remark : As per the documents provided

3.4.4	<p>Average percentage of students participating in extension activities at 3.4.3. above during last five years</p> <p>3.4.4.1. Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year-wise during last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="304 427 1046 562"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>642</td> <td>2501</td> <td>1284</td> <td>1911</td> <td>1950</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="304 640 1046 775"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>16</td> <td>913</td> <td>408</td> <td>1271</td> <td>1110</td> </tr> </tbody> </table> <p>Remark : As per the documents provided</p>	2020-21	2019-20	2018-19	2017-18	2016-17	642	2501	1284	1911	1950	2020-21	2019-20	2018-19	2017-18	2016-17	16	913	408	1271	1110
2020-21	2019-20	2018-19	2017-18	2016-17																	
642	2501	1284	1911	1950																	
2020-21	2019-20	2018-19	2017-18	2016-17																	
16	913	408	1271	1110																	
3.5.1	<p>Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship per year</p> <p>3.5.1.1. Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="304 1133 1046 1267"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>6</td> <td>3</td> <td>1</td> <td>0</td> <td>0</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="304 1346 1046 1480"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>6</td> <td>3</td> <td>1</td> <td>0</td> <td>0</td> </tr> </tbody> </table>	2020-21	2019-20	2018-19	2017-18	2016-17	6	3	1	0	0	2020-21	2019-20	2018-19	2017-18	2016-17	6	3	1	0	0
2020-21	2019-20	2018-19	2017-18	2016-17																	
6	3	1	0	0																	
2020-21	2019-20	2018-19	2017-18	2016-17																	
6	3	1	0	0																	
3.5.2	<p>Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the last five years</p> <p>3.5.2.1. Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="304 1760 1046 1895"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>14</td> <td>8</td> <td>3</td> <td>1</td> <td>1</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="304 1973 1046 2085"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	2020-21	2019-20	2018-19	2017-18	2016-17	14	8	3	1	1	2020-21	2019-20	2018-19	2017-18	2016-17					
2020-21	2019-20	2018-19	2017-18	2016-17																	
14	8	3	1	1																	
2020-21	2019-20	2018-19	2017-18	2016-17																	

5	4	2	3	1
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Remark : As per the documents provided

4.1.3 **Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. (Data for the latest completed academic year)**

4.1.3.1. Number of classrooms and seminar halls with ICT facilities

Answer before DVV Verification : 31

Answer after DVV Verification: 31

4.1.4 **Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)**

4.1.4.1. **Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
131.00	113.38	51.71	22.66	38.22

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
131.00	113.380	51.71	22.66	38.22

Remark : HEI input considered

4.2.2 **The institution has subscription for the following e-resources**

1. e-journals
2. e-ShodhSindhu
3. Shodhganga Membership
4. e-books
5. Databases
6. Remote access to e-resources

Answer before DVV Verification : A. Any 4 or more of the above

Answer After DVV Verification: A. Any 4 or more of the above

4.2.3 **Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)**

4.2.3.1. **Annual expenditure of purchase of books/e-books and subscription to journals/e-journals year wise during last five years (INR in Lakhs)**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17

0.59	4.79	2.53	1.04	0.34
------	------	------	------	------

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
0.59	4.79	2.53	1.04	0.34

4.2.4 **Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the latest completed academic year**

4.2.4.1. Number of teachers and students using library per day over last one year

Answer before DVV Verification : 174

Answer after DVV Verification: 174

4.3.3 **Bandwidth of internet connection in the Institution**

Answer before DVV Verification : A. 750 MBPS

Answer After DVV Verification: A. 750 MBPS

4.4.1 **Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)**

4.4.1.1. **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
9.78	18.14	5.97	6.84	9.97

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
9.78	18.14	5.97	6.84	9.97

5.1.1 **Average percentage of students benefited by scholarships and freeships provided by the Government during last five years**

5.1.1.1. **Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
3696	876	621	563	760

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
1332	876	528	562	703

Remark : As per the document provided

5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years

5.1.2.1. Number of students benefitted by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
3696	876	621	563	760

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
71	90	93	0	57

Remark : As per the documents provided

5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the following

1. **Soft skills**
2. **Language and communication skills**
3. **Life skills (Yoga, physical fitness, health and hygiene)**
4. **ICT/computing skills**

Answer before DVV Verification : A. All of the above

Answer After DVV Verification: A. All of the above

5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

5.1.4.1. Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
297	1643	280	0	0

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
297	1643	280	0	0

5.1.5 **The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases**

1. **Implementation of guidelines of statutory/regulatory bodies**
2. **Organisation wide awareness and undertakings on policies with zero tolerance**
3. **Mechanisms for submission of online/offline students' grievances**
4. **Timely redressal of the grievances through appropriate committees**

Answer before DVV Verification : A. All of the above

Answer After DVV Verification: A. All of the above

5.2.1 **Average percentage of placement of outgoing students during the last five years**

5.2.1.1. **Number of outgoing students placed year - wise during the last five years.**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
84	17	21	9	8

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
85	17	21	9	8

5.2.2 **Average percentage of students progressing to higher education during the last five years**

5.2.2.1. **Number of outgoing student progression to higher education during last five years**

Answer before DVV Verification : 486

Answer after DVV Verification: 486

5.2.3 **Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: IIT-JAM/CLAT/ NET/SLET/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations, etc.)**

5.2.3.1. **Number of students qualifying in state/ national/ international level examinations (eg: IIT/JAM/ NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations, etc.)) year-wise during last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
10	8	2	4	2

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
10	8	2	4	2

5.2.3.2. Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17

5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.

5.3.1.1. Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
2	2	1	0	0

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
1	2	1	2	0

5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

5.3.3.1. Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
14	35	18	28	22

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
14	35	18	28	22

5.4.2 Alumni contribution during the last five years (INR in lakhs)

Answer before DVV Verification : D. 1 Lakhs - 3 Lakhs

	Answer After DVV Verification: D. 1 Lakhs - 3 Lakhs																				
6.2.3	<p>Implementation of e-governance in areas of operation</p> <ol style="list-style-type: none"> 1. Administration 2. Finance and Accounts 3. Student Admission and Support 4. Examination <p>Answer before DVV Verification : A. All of the above Answer After DVV Verification: A. All of the above</p>																				
6.3.2	<p>Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years</p> <p>6.3.2.1. Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> </tr> </tbody> </table>	2020-21	2019-20	2018-19	2017-18	2016-17	1	0	0	0	0	2020-21	2019-20	2018-19	2017-18	2016-17	1	0	0	0	0
2020-21	2019-20	2018-19	2017-18	2016-17																	
1	0	0	0	0																	
2020-21	2019-20	2018-19	2017-18	2016-17																	
1	0	0	0	0																	
6.3.3	<p>Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years</p> <p>6.3.3.1. Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>2</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>2</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> </tr> </tbody> </table>	2020-21	2019-20	2018-19	2017-18	2016-17	2	0	0	0	0	2020-21	2019-20	2018-19	2017-18	2016-17	2	0	0	0	0
2020-21	2019-20	2018-19	2017-18	2016-17																	
2	0	0	0	0																	
2020-21	2019-20	2018-19	2017-18	2016-17																	
2	0	0	0	0																	
6.3.4	<p>Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).</p>																				

6.3.4.1. Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
127	39	47	39	25

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
14	6	5	5	6

6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

6.4.2.1. Total Grants received from non-government bodies, individuals, Philanthropers year wise during the last five years (INR in Lakhs)

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
13800	43560	11700	2500	3000

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
17490	39800	11700	2500	3000

6.5.3 Quality assurance initiatives of the institution include:

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
2. **Collaborative quality initiatives with other institution(s)**
3. **Participation in NIRF**
4. **any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

Answer before DVV Verification : C. 2 of the above

Answer After DVV Verification: C. 2 of the above

7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures

1. **Solar energy**
2. **Biogas plant**
3. **Wheeling to the Grid**
4. **Sensor-based energy conservation**
5. **Use of LED bulbs/ power efficient equipment**

	<p>Answer before DVV Verification : A. 4 or All of the above Answer After DVV Verification: A. 4 or All of the above</p>
7.1.4	<p>Water conservation facilities available in the Institution:</p> <ol style="list-style-type: none"> 1. Rain water harvesting 2. Borewell /Open well recharge 3. Construction of tanks and bunds 4. Waste water recycling 5. Maintenance of water bodies and distribution system in the campus <p>Answer before DVV Verification : B. 3 of the above Answer After DVV Verification: B. 3 of the above</p>
7.1.5	<p>Green campus initiatives include:</p> <ol style="list-style-type: none"> 1. Restricted entry of automobiles 2. Use of Bicycles/ Battery powered vehicles 3. Pedestrian Friendly pathways 4. Ban on use of Plastic 5. landscaping with trees and plants <p>Answer before DVV Verification : A. Any 4 or All of the above Answer After DVV Verification: A. Any 4 or All of the above</p>
7.1.6	<p>Quality audits on environment and energy are regularly undertaken by the Institution and any awards received for such green campus initiatives:</p> <ol style="list-style-type: none"> 1. Green audit 2. Energy audit 3. Environment audit 4. Clean and green campus recognitions / awards 5. Beyond the campus environmental promotion activities <p>Answer before DVV Verification : A. Any 4 or all of the above Answer After DVV Verification: A. Any 4 or all of the above</p>
7.1.7	<p>The Institution has disabled-friendly, barrier free environment</p> <ol style="list-style-type: none"> 1. Built environment with ramps/lifts for easy access to classrooms. 2. Divyangjan friendly washrooms 3. Signage including tactile path, lights, display boards and signposts 4. Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading <p>Answer before DVV Verification : A. Any 4 or all of the above Answer After DVV Verification: A. Any 4 or all of the above</p>
7.1.10	<p>The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.</p>

1. **The Code of Conduct is displayed on the website**
2. **There is a committee to monitor adherence to the Code of Conduct**
3. **Institution organizes professional ethics programmes for students, teachers, administrators and other staff**
4. **Annual awareness programmes on Code of Conduct are organized**

Answer before DVV Verification : A. All of the above

Answer After DVV Verification: A. All of the above

2.Extended Profile Deviations

ID	Extended Questions																				
1.1	<p>Number of courses offered by the Institution across all programs during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>665</td> <td>636</td> <td>572</td> <td>598</td> <td>220</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>671</td> <td>638</td> <td>535</td> <td>578</td> <td>220</td> </tr> </tbody> </table>	2020-21	2019-20	2018-19	2017-18	2016-17	665	636	572	598	220	2020-21	2019-20	2018-19	2017-18	2016-17	671	638	535	578	220
2020-21	2019-20	2018-19	2017-18	2016-17																	
665	636	572	598	220																	
2020-21	2019-20	2018-19	2017-18	2016-17																	
671	638	535	578	220																	
1.2	<p>Number of programs offered year-wise for last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>20</td> <td>19</td> <td>16</td> <td>16</td> <td>16</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>20</td> <td>19</td> <td>16</td> <td>16</td> <td>16</td> </tr> </tbody> </table>	2020-21	2019-20	2018-19	2017-18	2016-17	20	19	16	16	16	2020-21	2019-20	2018-19	2017-18	2016-17	20	19	16	16	16
2020-21	2019-20	2018-19	2017-18	2016-17																	
20	19	16	16	16																	
2020-21	2019-20	2018-19	2017-18	2016-17																	
20	19	16	16	16																	
2.1	<p>Number of students year-wise during last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>3696</td> <td>3773</td> <td>3387</td> <td>3696</td> <td>3133</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>3696</td> <td>3774</td> <td>3387</td> <td>3696</td> <td>3133</td> </tr> </tbody> </table>	2020-21	2019-20	2018-19	2017-18	2016-17	3696	3773	3387	3696	3133	2020-21	2019-20	2018-19	2017-18	2016-17	3696	3774	3387	3696	3133
2020-21	2019-20	2018-19	2017-18	2016-17																	
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2020-21	2019-20	2018-19	2017-18	2016-17																	
3696	3774	3387	3696	3133																	
2.2	<p>Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years</p>																				

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
907	950	848	711	904

Answer After DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
907	950	848	711	903

2.3 **Number of outgoing / final year students year-wise during last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
810	663	711	740	589

Answer After DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
813	663	746	773	620

3.1 **Number of full time teachers year-wise during the last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
95	95	19	18	16

Answer After DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
92	92	18	17	15

3.2 **Number of sanctioned posts year-wise during last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
95	95	20	20	20

Answer After DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
95	95	20	20	20

4.1 **Total number of classrooms and seminar halls**

Answer before DVV Verification : 47

Answer after DVV Verification : 47

4.2	<p>Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="196 271 986 383"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>173.96</td> <td>193.47</td> <td>119.54</td> <td>85.75</td> <td>117.01</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1" data-bbox="196 465 986 577"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>173.96</td> <td>193.47</td> <td>119.54</td> <td>85.75</td> <td>117.010</td> </tr> </tbody> </table>	2020-21	2019-20	2018-19	2017-18	2016-17	173.96	193.47	119.54	85.75	117.01	2020-21	2019-20	2018-19	2017-18	2016-17	173.96	193.47	119.54	85.75	117.010
2020-21	2019-20	2018-19	2017-18	2016-17																	
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2020-21	2019-20	2018-19	2017-18	2016-17																	
173.96	193.47	119.54	85.75	117.010																	
4.3	<p>Number of Computers</p> <p>Answer before DVV Verification : 185</p> <p>Answer after DVV Verification : 185</p>																				